

FINANCE AND ACCOUNTING COMMITTEE

August 4, 2020

County Boardroom

7:00 p.m.

Members Present

Jerry Guth
Art Carter
Jody Hoesly*
Steve Borowski
Dawn Sass

Members Absent

Others Present

Arianna Voegeli
Andrea Sweeney
Jeff Skatrud
Chris Narveson
Sherri Hawkins

*Indicates virtual presence (phone/zoom)

The meeting was called to order by Chair Guth.

Motion by Borowski, seconded by Carter to approve the minutes of the July 7, 2020, meeting. Motion carried.

Treasurer Sherri Hawkins went over the Treasurer's Report (Exhibit 1). She reported that interest rates are down but the county saw its largest collection of sales tax in July. **Motion by Carter, seconded by Sass to approve the Treasurer's Report. Motion carried.**

Sheriff Skatrud explained that the contract with CellSite Solutions is for refurbishing 8 tower sites and equipping with HVAC to keep equipment in good shape. Exact repairs will be invoiced for tracking purposes. The contract cost is within the overall Radio Project budget. **Motion by Carter, seconded by Borowski to approve the contract with CellSite Solutions for up to \$60,000. Motion carried.**

Sheriff Skatrud explained that the contract with Ramaker Engineering is for engineering costs at radio tower sites as part of the ongoing Radio Project. The contract cost is within the overall Radio Project budget and exact work will be invoiced for tracking purposes. **Motion by Hoesly, seconded by Carter to approve Resolution 8-2-20 and take it to the August County Board meeting. Motion carried.**

Highway Commissioner Narveson explained that this purchase from Aring Equipment Company, Inc. (Exhibit 2) is a buyout of a loader lease. **Motion by Borowski, seconded by Sass to approve Resolution 8-3-20 and take it to the August County Board meeting. Motion carried.**

Highway Commissioner Narveson explained that the bid for culvert replacements will be awarded to the low bidder at the August 10 Highway Committee meeting and requests authorization to award the bid contingent on approval of the Highway Committee. The low bid of \$248,460.68 is from Rock Road Companies, Inc (Exhibit 3). **Motion by Carter, seconded by Hoesly to approve Resolution 8-4-20, contingent on approval**

from the Highway Committee on August 10, and take it to the August County Board meeting. Motion carried.

Public Health Director Warden explained that she is looking to contract with EMS in Green County to set up community testing sites. This would be funded by the CARES Act. Brief discussion took place. Agenda item was for informational purposes. No action was taken.

Finance Director Sweeney presented the 2021 budget calendar (Exhibit 4) and confirmed availability with the committee. The committee accepted the proposed budget schedule. She also presented 2021 budget considerations (Exhibit 5). The committee discussed concerns with the current wage scale and ways to address wage inequities. **Motion by Borowski, seconded by Sass to approve a 1% COLA increase and a reduction to the levy by each department of 0.5%. Motion carried.**

Finance Director Sweeney explained that due to the increase in the cost of the roof replacement at the courthouse, she will need to begin the bond process with PFM for approximately \$1.31 million. **Motion by Carter, seconded by Hoesly, to authorize the Finance Director to begin the bond process. Motion carried.**

Finance Director Sweeney explained that K2ITs contract ends December 31, 2020, and that HR is looking for direction on when to post the job posting for IT Director. The committee agreed the posting should be posted by October 1, 2020, and requested an item be added to the next personnel agenda to discuss whether the IT Specialist positions should be posted.

Motion by Borowski, seconded by Sass, to approve Resolution 8-5-20 for the purchase of a lift-grease shed and distributor which was approved at the July 7, 2020, Finance and Accounting meeting. Motion carried.

Motion by Hoesly, seconded by Carter to adjourn. Motion carried.