

# GREEN COUNTY HUMAN SERVICES BOARD MINUTES July 14, 2020

**Members Present:** Mike Furgal, Jerry Guth, Herb Hanson, Sandy Horn, Anita Huffman, Beth Luchsinger via Zoom, Russ Torkelson and Emily Zarling.

**Members Excused:** Kate Maresch

**Non Members Present:** Daniel Williams, Lori Brown, Amber Russell, Stephanie King, Rob Miles via Zoom and Bob Gibson via Zoom.

**Call to Order:** Hanson called the meeting to order at 2:00 pm.

## **Approval of the June 9, 2020 minutes---Action\***

- Torkelson motioned to approve the minutes, seconded by Guth, carried with a unanimous vote.

## **Committee Reports:**

### **a. Audit Committee – June 2020---Action**

Zarling reported on the June audit. Zarling motioned to approve the audit minutes as presented, seconded by Hanson, carried with a unanimous vote.

### **b. Aging & Disability Advisory Committee --- Information**

Huffman reported. ADRC services available during the pandemic, Emma Peters resigning and taking a position at Pleasant View and no meeting for August were the topics discussed.

### **c. Regional ADRC Governing Board --- Information**

Torkelson reported. Reopening the ADRC's recommendations, presentation by Mary Mezera, funding for SW behavioral health, mental health issues due to the pandemic and isolation and county reports were the topics discussed.

### **d. SWCAP Board of Directors --- Information**

Furgal reported. He said they met via Zoom. Grants for Peer Support & Recovery Coaches for opiates, mortgage for a 24 unit, new building to provide various services, funding for the homeless, foster grandparent, low income women, full time dentist at the fowler clinic, tele dentistry, homes in Brodhead and multicultural outreach programs were the topics discussed.

## **Authorization for Leased Navigator Position-Action**

- Gibson and Miles discussed the history of the Navigator position and how it evolved. Then they discussed the current status of this vacant position. They discussed the need for this position being filled and how it will enhance the collaboration between the Mental Health and AODA programs. They have requested filling the vacant position for 20 hours per week that will be covered by a grant. Guth motioned to approve the Navigation position for 20 hours per week, seconded by Furgal, motion carried with a unanimous vote.

## **Employee Reclassification-Action**

- Lacy Posselt has met the qualifications to be reclassified to a AODA Counselor III as of June 4, 2020. Furgal motioned to approve the reclassification, seconded by Huffman, motion carried with a unanimous vote.
- Becky Gibas has met the qualifications to be reclassified to an Economic Support Specialist II as of July 9, 2020. Furgal motioned to approve the reclassification, seconded by Horn, motion carried with a unanimous vote.

## **Brick House/Child Advocacy Center**

### **Approval to Purchase Technology Equipment and Approval to Accept IVS Quote and Purchase Forensic Interview System-Action**

- Williams and King presented information on the IT needs for the CAC, the cost and how the needs would be funded. Huffman motioned to approve the purchase of technology equipment and to accept the IVS quote to purchase forensic interview system, seconded by Horn, motion carried with a unanimous vote.

### **Home-Delivered-Meal Request for Proposal Approval-Action**

- Russell talked about the nutrition bids that were presented to the board. She said the price is the same for either home delivered meals or congregate. Torkelson motioned to approve the bids for the two-year contract as presented, seconded by Huffman, carried with unanimous vote.

### **Human Services Wage Scale-Discussion & Possible Action**

- Williams talked about the wage scale spreadsheet that was presented to the board members. He said the scale is based on a wage study that was conducted for the agency recently and was in the process of being finalized by the previous HR Director prior to his departure. Guth talked about the concerns regarding the impact of the pandemic and sales revenue and the long term effects of this possible revenue loss. Hanson said to keep this topic on future agendas.

### **Training Requests-Action**

- Furgal motioned to approve the trainings as presented, seconded by Huffman, carried with a unanimous vote.

### **Director's Report---Information**

- a. Human Services COVID-19 Operations Update-*Information*-Williams said we are at 60% capacity. He also said we can't afford to have employees get sick, therefore we are not increasing the staff members returning to the office. Employees have been able to complete their job responsibilities working remotely. Guth asked about the mental health of those working remotely and who are isolating? Williams responded that the Supervisor's for each unit are reaching out to employees. He also said that he will be making more efforts to reach out to employees.
- b. Human Services Billing Update-Williams talked about a handout he gave to the board members regarding the current billing status.
- c. New Employees-Kristina Stanis is the new AODA Counselor, Laci Bainbridge is the new Economic Support Specialist, Queena Voegeli is the new Economic Support Specialist. Jenny Lingle transferred to the CLTS unit as the new CLTS Human Services Assistant and Molly Olson transferred in the ADRC unit as the new Adult Protective Services Worker.
- d. Employee Resignation(s) and Exit Interviews-Teresa Withee resigned as the Fiscal Supervisor Emma Peters resigned as the ADRC Adult Protective Services Worker and Jennie Bowyer resigned as the CCS Supervisor.

### **Next meeting Date & Time**

- a. August 12, 2020 2:00 p.m. Horn motioned to approve the meeting date and time, seconded by Zarling, carried with a unanimous vote.

### **Public Comments (limited to 5 minutes each)**

- a. None

### **Adjourn**

- Luchsinger, motioned to adjourn, seconded by Furgal, carried with a unanimous vote.

Minutes submitted by:  
Lori V. Brown  
Business Manager