

Green County Highway Committee Meeting Minutes

Monday, June 8, 2020

The Green County Highway Committee met at 10:00 a.m. on Monday, June 8, 2020 at the Green County Historic Courthouse, County Board Room, located at 1016 16th Avenue, Monroe, Wisconsin. Members present were: Chairman Harvey Mandel, Vice Chairman Russ Torkelson, Secretary Jeff Williams, Kristi Leonard and Mark Gundlach. Others present were Commissioner Chris Narveson, Jami Thomm, Eric Wild, Brandon Hendrickson, James Wyss, John Schumacher and Mark Arthofer from Champion Salt.

Highway Committee conducted a tour of the Highway Department at 9:30 a.m.

Chairman Harvey Mandel called the meeting to order at 10:05 a.m. Chairman Harvey Mandel proposed to bring the reports from administrative staff to the beginning of the agenda. The agenda was accepted.

General Superintendent Eric Wild reported currently working on paving projects and the seal coating will be starting a month early due to the STH 81 project being started.

Patrol Superintendent Brandon Hendrickson updated the Committee that the concrete culvert installed on STH 69 is complete. The last brine fill from Grande was received, brine pumps are being prepped, Patrolmen working on vision mowing and will start shouldering.

Shop Foreman James Wyss reported that the shop is currently prepping Distributor and Chip Spreader for their upcoming use and the Patch Buggy has been delivered. James handed out the loader profit & loss sheet and was reviewed by the Committee. James also reported the Distributor is no longer supported and it is time to replace the existing Distributor.

A motion to approve the minutes from the May 11, 2020 meeting was made by Kristi Leonard and seconded by Mark Gundlach. The motion carried.

The Committee audited bills. A motion was made by Russ Torkelson and seconded by Jeff Williams to approve the bills for amount of \$538,250.07 for June. There was no billing to the general fund. The motion carried.

Mark Arthofer from Champion Salt joined the meeting and salt bid quotes were opened. A motion was made by Kristi Leonard to allow the Commissioner to review bids on salt proposals and pick the most advantageous proposal to the county and was seconded by Mark Gundlach. The motion carried.

Discussion was held on removing a stop sign from County EE at County F in the Village of Monticello. General Superintendent Eric Wild reported that the stop sign is located westbound on CTH EE. Monticello Police Chief Szvon Conway agreed to the stop sign removal with a stipulation that the slower traffic signs be relocated. A motion was made by Russ Torkelson and seconded by Mark Gundlach to remove the stop sign on CTH EE. The motion carried.

Commissioner Chris Narveson handed out an updated 5-year equipment budget to the Committee and was reviewed. Commissioner Narveson advised that the lift for the grease shed, Distributor and Chip Spreader need to be replaced. The Committee had no objections for the equipment purchase requests. Items tabled to July meeting and will send to Finance for approval request.

Discussion was held on price quotes received on a wood chipper. A motion was made by Russ Torkelson and seconded by Mark Gundlach to approve the bid received from L.F. George for one (1) Morbark, Model 1821 for \$47,556.00. This price includes a \$4,500.00 deduction for trading in Unit# 4449 (1995 Vermeer Brush Chipper). The motion carried.

Review of driveway variance request received from June Wright on CTH J for a new residential drive since this new driveway would be less than 500' from an existing driveway. A motion was made by Jeff Williams and seconded by Kristi Leonard to approve variance. The motion carried.

Discussion was held on a used F350 with a baby dump on Wisconsin Surplus being sold by Dodge County Highway Department. A motion was made by Kristi Leonard to bid up to \$60,000.00 and seconded by Jeff Williams. The motion carried. A motion was made by Kristi Leonard to amend the bid amount up to \$65,000.00 and seconded by Jeff Williams. The motion carried.

Motion to approve bridge engineering contracted for MSA Engineering for CTH C Sugar River Bridge for \$96,436.29 and for Jewell Associates Engineers, Inc. for CTH Y Jordan Creek Bridge for \$52,771.10, made by Jeff Williams and seconded by Russ Torkelson. The motion carried.

WCHA Summer Road School is scheduled on August 10-12 at the Chula Vista Resort. The Commissioner asked for those planning on attending WCHA Summer Road School scheduled in August. Commissioner Narveson will be attending.

Highway Commissioner Chris Narveson provided information on the following items:

- a) Discussed the highway shop tour specifically the facility conditions and that a brine building and trucks are needed.
- b) Water main has been installed.
- c) Discussed future large concrete culverts projects will be handled as a bid similar to public works.
- d) Discussed the CTH T project. Provided an update on the design project and NCRS findings of the ditch being 200' short of making a connection. Committee requested a NCRS Rep be invited to the July Highway Committee meeting to discuss further.

Vice Chairman Russ Torkelson left the meeting at this time.

Exit interviews were reviewed.

Chairman Harvey Mandel read Statement of Purpose for Closed Meeting: that purpose being; considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility pursuant to Wisconsin State Statutes § 19.85(1)(c).

Motion to go into closed session was made by Jeff Williams and seconded by Mark Gundlach. Specifically to discuss employee exit evaluation. Roll call vote Chairman Harvey Mandel, aye, Secretary Jeff Williams, aye, Kristi Leonard, aye, Mark Gundlach, aye. The motion carried.

A motion was made by Kristi Leonard and seconded by Mark Gundlach to reconvene into open session. The motion carried unanimously.

There were no guest visitors.

The next scheduled meeting date is July 13, 2020 at 10:00 a.m.

A motion to adjourn was made by Mark Gundlach and seconded by Jeff Williams. The motion carried.