

Green County Highway Committee Meeting Minutes

Monday, May 11, 2020

The Green County Highway Committee met at 10:00 a.m. on Monday, May 11, 2020 at the Green County Historic Courthouse, County Board Room, located at 1016 16th Avenue, Monroe, Wisconsin. Members present were: Chairman Harvey Mandel, Vice Chairman Russ Torkelson, Secretary Jeff Williams, Kristi Leonard and Mark Gundlach. Others present were Commissioner Chris Narveson, Jami Thomm, Eric Wild, Brandon Hendrickson, James Wyss, John Schumacher, Delores Merrick.

Commissioner Chris Narveson called the meeting to order at 10:18 a.m.

The agenda was accepted as submitted.

The Commissioner asked for nominations to elect a Committee Chair. A motion was made by Jeff Williams to nominate Harvey Mandel. The motion was seconded by Mark Gundlach. There were no further nominations. Russ Torkelson moved to close nominations for Committee Chair. The motion carried unanimously. Chairman Harvey Mandel took over the meeting at this time.

Chairman Mandel asked for nominations to elect a Committee Vice-Chair. A motion was made by Jeff Williams to nominate Russ Torkelson. Requests for nominations were repeated three times. There were no further nominations and the nominations were closed. The motion carried unanimously.

Chairman Mandel asked for nominations to elect a Committee Secretary. A motion was made by Russ Torkelson to nominate Jeff Williams. Requests for nominations were repeated three times. There were no further nominations and the nominations were closed. The motion carried unanimously.

A motion to approve the minutes from the April 13, 2020 meeting was made by Jeff Williams and seconded by Russ Torkelson. The motion carried.

The Committee audited bills. A motion was made by Jeff Williams and seconded by Russ Torkelson to approve the bills for amount of \$170,278.05 for April. The motion carried.

The Committee reviewed the 2019 closing fund balances and 2020 budget and balances. A motion was made by Kristi Leonard to approve the budget balances and seconded by Mark Gundlach.

Shop Foreman James Wyss reported that the shop is prepping summer equipment, reported that the Dura Patcher is currently out of commission and prepping sprayers need to be tested.

Patrol Superintendent Brandon Hendrickson reported Patrolmen are spraying County ROW posts and a concrete culvert will be installed on STH 69 the week of May 18, 2020 and the State purchased four brine tanks for the County.

The Committee reviewed driveway variance requests from Keith Krueger on CTH CC, Aaron Dobbs on CTH F, James Campbell on CTH J. The driveway locations have adequate sight distance but is closer than 500' to the nearest driveway. A field driveway variance request from John Thomson on CTH N was reviewed for sight distance. A driveway variance for Samantha Hoesly for a second driveway less than 500' between existing and proposed was reviewed. A motion was made by Russ Torkelson and seconded by Jeff Williams to approve the requests with the

stipulation of the Field Driveway on CTH N to be a field drive only and never for a residential drive. The motion carried.

The committee reviewed a driveway variance from Dan Flannery on CTH OK. Motion made by Russ Torkelson and seconded by Jeff Williams to approve the variance to widen the current drive to 50' wide. The motion carried.

The committee reviewed a driveway variance from Rick Moreland on CTH D. Motion made by Russ Torkelson and seconded by Jeff Williams to approve the variance to widen the current drive culvert 12' to the North. The motion carried.

Quotes received for Centerline and edge line painting were reviewed. Quotes were received from Twin City Striping and Iowa County Highway Department. A motion was made by Jeff Williams and seconded by Kristi Leonard to award the painting to Iowa County Highway Department. The motion carried.

Discussion was held on renewing the Wheel Loader lease from Aring Equipment. A motion to approve the capital lease and send to Finance review made by Mark Gundlach and seconded by Kristi Leonard. The motion carried.

The committee reviewed the Annual Bridge Aid Resolution. This will come before the County board to the next board meeting. Motion by Russ Torkelson and seconded by Jeff Williams to approve the resolution for the total amount of \$19,148.00. The motion carried.

The 2020 State of Wisconsin DMA Contract was reviewed. Discussion was held on the contract with the DOT for a two bridge deck overlays on STH 69. A motion was made to approve the 2020 DMA Contract by Kristi Leonard and seconded by Mark Gundlach. The motion carried.

Discussion was held on renting land for CTH T construction project. A motion was made by Russ Torkelson to rent land for \$350.00 per acre and seconded by Mark Gundlach. The motion carried and Secretary Jeff Williams' abstained.

Discussion was held on a design proposal handout from Fehr Graham for engineer costs on the CTH T culvert replacements. A motion was made by Kristi Leonard and seconded by Jeff Williams to approve the engineer costs. The motion carried.

Discussion was held on moving a LTE Employee to Step 3 Semi Skilled and a motion was made by Russ Torkelson to approve the move to Step 3 and seconded by Mark Gundlach. The motion carried.

Discussion was held on increasing the hourly wage for a 3rd year Summer Laborer. A motion was made by Jeff Williams to send request to Personnel and Labor Relations with an hourly wage range of \$12-\$14 and seconded by Kristi Leonard. The motion carried.

Highway Commissioner Chris Narveson invited the Highway Committee a tour of the Highway Department. Tour visit will be conducted on June 8, 2020.

There were no exit interviews to review.

Chairman Harvey Mandel stated the purpose for closed session: That purpose being; considering employment or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility pursuant to Wis. Stat. 19.85(1)(c). Specifically, for the General Superintendent position. Roll call vote Chairman Harvey Mandel, aye, Vice-Chairman Russ Torkelson, aye, Secretary Jeff Williams, aye, Kristi Leonard, aye, Mark Gundlach, aye. The motion carried.

A motion was made by Russ Torkelson and seconded by Kristi Leonard to reconvene into open session. The motion carried unanimously.

A motion was made by Mark Gundlach and seconded by Jeff Williams to promote General Superintendent Eric Wild at Grade 18, Step 6. The Highway Committee will request to the Personnel and Labor Relations Committee on behalf of Eric Wild. The motion carried.

The next scheduled meeting date is June 8, 2020 at 10:00 a.m. in the Historic Courthouse.

A motion to adjourn was made by Russ Torkelson and seconded by Kristi Leonard. The motion carried and the meeting adjourned.

Jeff Williams
Secretary