

Green County Law Enforcement Committee
Meeting Minutes from April 14, 2020

Members Present:

Richard Thoman, Chairperson
Sherri Fiduccia, Vice-Chairperson
Aaron Withee - 5:40pm
Joe Snow
Calvin Wickline

Non-members Present:

Dana Weber-Recording Secretary
Sheriff Jeffrey Skatrud
Lt. Curt Quinn
Emer. Management Director Tanna McKeon
Chief Deputy Thomas Moczynski
Katjusa Cisar-The Monroe Times

1. Verified that door is unlocked/Social distancing
2. Meeting called to order @ 5:30 p.m. by Chair Richard Thoman.
3. **Approve minutes of previous regular meeting:** Motion to approve minutes of the previous meeting by Sherri Fiduccia; 2nd by Calvin Wickline. Motion carried.
4. **Review and approve EMS updates:** Sheriff Skatrud advised that the Department of Health services is waiving late fees and penalties for EMS people that did not renew their licenses on time, so EMS has more staffing for the pandemic. The EMS association meetings are going to be held via teleconferencing.
5. **Review Emergency Management updates:** Emergency Management Director Tanna McKeon updated the committee that the last 5 weeks have been very busy with the State of WI being under a state of emergency due to the Covid-19 virus. Emergency Management Director Tanna McKeon updated the committee on the Personal protective equipment (PPE) supplies that she has been trying to get for the county and the shortages from the federal government. EMG Director McKeon advised that she is receiving some supplies from the state and she is reaching out to businesses for donations. There is a sterilization process at the Monroe Clinic so they can reuse the N95 masks up to 10 times to increase the life of the mask.

EMG Director McKeon stated that the Emergency Operations Center (EOC) started up 5 weeks ago and they will continue with meetings, briefs, etc. until this crisis is over. EMG Director McKeon advised the committee on the various plans that are being looked at by the EOC and they have been ordering a lot of safety supplies for the departments. EMG Director McKeon stated that there are 9 positive cases in Green County. EMG Director McKeon told the committee that all training and exercises have been cancelled.
6. **Review and approve updates on the Radio system:** Chief Moczynski updated the committee that they just had the 1st of 3 meetings to finalize the details, that meet our requirements, of the radio system and the next meetings will be on Wednesday and Thursday of this week. Sheriff Skatrud advised that he would like to have a meeting before the next committee meeting to go over the purchase of the county radios for approval to forward to Finance and County Board for continuing on to the next phase of the project. Sheriff Skatrud advised that he will email the committee to advise when the next meeting will be.
7. **Discussion and possible motion to approve to purchase UVC (disinfection equipment) Machine for department:** Sheriff Skatrud advised that he would like to purchase a Skytron Ultraviolet light machine to help disinfect and clean the jail to help prevent viruses and illness.

Lt. Curt Quinn updated the committee on the technology and the details of the UVC machine with the committee. The committee went over the information on the UVC machine and discussed how it would benefit the department. Sheriff Skatrud advised that the monies to purchase the machine will come from a forfeiture and non-lapsing funds from the jail account. The purchase of the machine might be a reimbursable through FEMA due to the Covid-19.

Sherri Fiduccia made a motion to approve the purchase of the Skytron UVC machine for the quoted price of \$40,799.25; 2nd by Joe Snow. Motion carried.

8. Review Jail Population and jail medical issues: Sheriff Skatrud advised that the jail housed an average of 28 inmates for March. Sheriff Skatrud advised that there were 44 inmates in the jail last year at this time and as of this morning, there are 15 inmates in jail. Sheriff Skatrud advised that there are a number of factors why the population is down. He advised that the courts are delaying sentences till this summer, furloughs were granted to a number of inmates and police departments are doing more booking and releasing. Sheriff Skatrud indicated that crime has not stopped and the department is not allowing work release programs. He advised there are 7 inmates in Huber at this time. Sheriff Skatrud advised that he is not sure if the Stay at Home order will be extended or not and if they get inmates in they want them to either stay in or stay out.

9. Review Public Safety and Department updates: Sheriff Skatrud updated the committee that the department has started to implement a cautionary process. He advised that all conferences, training, and department meetings have been cancelled. Patrol is doing their briefing electronically and the department has increased safety precautions. Sheriff Skatrud indicated that EMS helped Fit Test the N95 masks for the department. Sheriff Skatrud advised that dispatch is screening calls.

Sheriff Skatrud updated the committee that with the governor's order on St. Patrick's Day to close bars and restaurants, the department had 5-6 in the county to check on to make sure they were aware of order. The Justice Center is open Monday-Friday, 9am-12pm, and the court system has scaled back and bail hearings are done via video conferencing.

Sheriff Skatrud indicated that he has updated procedures at the department and some employees are working remotely. Sheriff Skatrud advised they have an emergency schedule if they need to go that route.

Sheriff Skatrud told the committee that he established a burning ban for the county based on the Fire Chief's recommendation, as there were 4 out of control burns the weekend before and we need to cautious during this pandemic.

Sheriff Skatrud indicated that it is unclear on essential businesses and they have been reaching out to the Attorney General's office for clarification.

Sheriff Skatrud updated the committee that the employees that are enrolled in the jail and patrol academies are now going back to school and right now overtime is down especially with less employees taking vacations, as they can't go anywhere.

10. Discussion and possible approval of Covid-19 leave policy for sworn employees: Sheriff Skatrud updated the committee on the supplemental income policy that was approved at Personnel reference time off due to Covid-19. Sheriff Skatrud advised that sworn employees were not included in this policy and he would like to send them home and not let them come back for 10 days if they have or show symptoms of the Covid-19. Sheriff Skatrud advised that he would like

to put them on paid administrative leave for the ten days and he would like a policy for the sworn employees. Sherri Fiduccia made a motion to approve 10 days of supplemental leave for sworn employees and to forward to personnel for approval; 2nd by Calvin Wickline. Motion carried.

11. Review monthly Budget: Sheriff Skatrud advised that the department has spent about 7.5% of the budget and we are on track.

12. Audit bills: The Department bills were reviewed and signed. A motion was made by Sherri Fiduccia and seconded by Aaron Withee to approve the bills. Motion carried.

13. Next Meeting: Next meeting date is on Tuesday, May 12, 2020, at 5:30 p.m. Joe Snow moved to adjourn and Sherri Fiduccia seconded. Motion carried. Meeting adjourned at 6:32 p.m. by Chair Richard Thoman.

Submitted by Dana Weber