

PROCEEDINGS OF THE GREEN COUNTY BOARD OF SUPERVISORS

March 10, 2020

County Board Room, Green County Courthouse, 1016 16th Ave, Monroe, WI

Arthur Carter, Chair, called the meeting to order at 7:00 PM.

The Clerk read the roll with 28 present, and 3 absent being Supervisors Borowski, Maresch, and Thoman. The Board recited the Pledge of Allegiance.

Motion by Rufenacht, seconded by Neuenschwander to approve the minutes from the January 14, 2020 County Board meeting. Motion carried unanimously on voice vote.

County Clerk Mike Doyle and County Board Chair Art Carter presented the following outgoing County Board Supervisors with Certificates of Appreciation: Ray Francois, 40 years of service; Cal Wickline, 22 years of service; Ken Hodgson, 14 years of service; Sherri Fiduccia, 12 years of service; and Paul Beach, 4 years of service.

ORDINANCE 20-0301

Safe-keeping of Wills by Register in Probate

WHEREAS, the Green County Finance and Accounting Committee has general supervision and responsibility over issues that have a financial impact on the County; and

WHEREAS, Wis. Stat. § 853.09 provides as follows (emphasis and bracketed text added):

853.09 Deposit of will in circuit court during testator's lifetime.

(1) DEPOSIT OF WILL. Unless provided otherwise by county ordinance, any testator may deposit his or her will with the register in probate of the court of the county where he or she resides. The will shall be sealed in an envelope with the name and address of the testator, and the date of deposit noted thereon. If the will is deposited by a person other than the testator, that fact also shall be noted on the envelope. The size of the envelope may be regulated by the register in probate to provide uniformity and ease of filing. **A county board may, by ordinance, provide that wills may not be deposited with the register in probate for the county.** Wills deposited with the register in probate prior to the effective date of that ordinance shall be retained by the register in probate as provided under sub. (2).

(2) DUTY OF REGISTER IN PROBATE. The register in probate shall issue a receipt for the deposit of the will and shall maintain a registry of all wills deposited. The original will, unless withdrawn under sub. (3) or opened in accordance with s. 856.03 after death of the testator, shall be kept on file for the period provided in SCR chapter 72 **[100 years]**; thereafter the register may either retain the original will or open the envelope, copy or reproduce the will for confidential record storage purposes by microfilm, optical disc, electronic format, or other method of comparable retrievability and destroy the original. If satisfactorily identified, the reproduction is admissible in court for probate or any other purpose the same as the original document. Wills deposited with the county judge under s. 238.15, 1967 stats., shall be transferred to the register in probate and become subject to this section.

(3) WITHDRAWAL. A testator may withdraw the testator's will during the testator's lifetime, but the register in probate shall deliver the will only to the testator personally or to a person duly authorized to withdraw it for the testator, by a writing signed by the testator and 2 witnesses other than the person authorized.

WHEREAS, Green County Circuit Court Judges James R. Beer and Thomas J. Vale believe this is an antiquated statute and storage of a living person's will is a private not a public responsibility and Corporation Counsel concurs;

NOW, THEREFORE, BE IT ORDAINED by the Green County Board of Supervisors, in legal session assembled, that the following additions be made to Title 2, Chapter 2 of the Green County Code.

CHAPTER 2

~~REPEALED AND RESERVED FOR FUTURE USE~~

REGISTER IN PROBATE

SECTION:

2-2-1: SAFE-KEEPING OF WILLS

The Register in Probate shall not accept for deposit the will of any testator. Wills deposited with the Register in Probate prior to the effective date of the ordinance codified in this article shall be retained by the Register in Probate as provided under § 853.09(2), Wis. Stats.

SIGNED: FINANCE AND ACCOUNTING COMMITTEE:

Jerry Guth, Chair

Steve Borowski

Kristi Leonard

Harvey Mandel, Vice-Chair

Arthur Carter

Motion by Guth to approve Ordinance 20-0301, seconded by Roth. Motion carried on unanimous voice vote.

RESOLUTION 3-1-20

Resolution Establishing Sheriff's Department Civil Process Fees for Green County Child Support Agency

WHEREAS, §814.70, Wis. Stats. requires the Sheriff to collect fees for certain services as set out in the statute; and

WHEREAS, §814.705(1)(a), Wis. Stats., authorizes the County Board to establish fees at a higher fee for collection by the Sheriff; and

WHEREAS, Resolution 11-4-11 was adopted by the Green County Board on November 8, 2011, increasing the fee for service to \$75 (including mileage and postage) for up to three attempts; and

WHEREAS, it was agreed to between the Green County Sheriff's Department and the Green County Child Support Agency that civil process completed on behalf of the Green County Child Support Agency would be charged at the rate of \$30.00 plus mileage per request for service of process; and

WHEREAS, it is the recommendation of the Law Enforcement and Public Safety Committee that the Green County Board approve the agreed upon rate of \$30.00 plus mileage for service of process requests made by the Green County Child Support Agency.

NOW, THEREFORE, BE IT RESOLVED by the Green County Board of Supervisors, in legal session assembled, that the Green County Board approve the recommendation of the Green County Law Enforcement and Public Safety Committee that the civil process fee to be charged to the Green County Child Support Agency be \$30.00 plus mileage per service of process request.

SIGNED: LAW ENFORCEMENT AND PUBLIC SAFETY COMMITTEE

Sherri Fiduccia, Vice-chair

Joe Snow

Cal Wickline

Aaron Withee

Motion by Luchsinger to approve Resolution 3-1-20, seconded by Withee. Motion carried unanimously on voice vote.

RESOLUTION 3-2-20

Resolution Approving Human Services Contracts (Over \$75,000)

WHEREAS, County Code Section 1-11-2, entitled COUNTY PURCHASES AND CONTRACTS, provides for review, approval and execution of all County contracts and purchases necessary to carry out approved budget operations; and

WHEREAS, Section 1-11-2(A)(4) STATES: Cost or price in excess of seventy-five thousand dollars (\$75,000.00), recommendation by the appropriate department head and the supervisory committee to the full County Board with approval by the full Board before the purchase is made. Execution of the contract documents shall be by the Green County Board Chair and the appropriate Committee Chairperson, after the document has been reviewed by the Green County Corporation Counsel.

NOW, THEREFORE, BE IT RESOLVED by the Green County Board of Supervisors, in legal session assembled, that the Board approve the recommendation of the Human Services Board for the contracting of services with the following agencies for the contract year 2020:

Rawhide Boys Ranch

Group Home & School

\$116,209.28

SIGNED: GREEN COUNTY HUMAN SERVICES BOARD:

Herb Hanson, Chair

Beth Luchsinger

Jerry Guth, Vice-Chair

Michael Furgal

Russ Torkelson

REVIEWED AND APPROVED BY:

Herb Hanson, Chair

Arthur Carter

Human Services Board

County Board Chair

Brian Bucholtz

Corporation Counsel

Motion by Torkelson to approve Resolution 3-2-20, seconded by Guth. Motion carried unanimously on voice vote.

RESOLUTION 3-3-20

Resolution Authorizing Human Services Position

WHEREAS, County Code 1-7-4 directs and charges the Personnel and Labor Relations Committee with the responsibility for considering and recommending requests for employee reclassification, creation and description of new positions and associated grades.

NOW, THEREFORE, BE IT RESOLVED, by the Green County Board of Supervisors, in legal session assembled, that the Board consider the recommendation of the Personnel and Labor Relations Committee for the following new positions at Human Services:

Unit: CLTS/B-3
Title: CLTS/B-3 Human Services Assistant
Grade: Human Services Assistant I – 58
Human Services Assistant II - 59
Status: Full-time 40 hours per week, nonexempt
Minimum/Maximum
Hourly Rate: Human Services Assistant I - \$16.39/\$19.27
Human Services Assistant II - \$17.03/\$20.09
Benefits: All county fringe benefits
Effective Date: Upon Passage
Tax Levy: \$00.00

SIGNED: PERSONNEL AND LABOR RELATIONS COMMITTEE:

Arthur Carter, Chair	Herb Hanson, Vice-Chair
Ray Francois	Jerry Guth
Kristi Leonard	Erica Roth

Motion by Hanson to approve Resolution 3-3-20, seconded by Furgal. Motion carried unanimously on voice vote.

RESOLUTION 3-4-20

Resolution to Adopt a Citizen Participation Plan

WHEREAS, the County of Green has applied for a Community Development Block Grant (CDBG); and

WHEREAS, the State of Wisconsin Department of Administration (DOA) and the U.S. Department of Housing and Urban Development (HUD) require recipients of Community Development Block Grant (CDBG) monies to have in place a Citizen Participation Plan; and

WHEREAS, the Citizen Participation Plan shall encourage citizen participation (especially by persons of low to moderate income), provide citizens reasonable and timely access to local meetings and information, provide for technical assistance, provide for public hearings, provide for complaint procedures, and accommodate non-English speaking residents; and

WHEREAS, the County of Green has prepared and publicly reviewed a Citizen Participation Plan;

NOW, THEREFORE, BE IT RESOLVED, that the County Board of the County of Green officially adopts the Citizen Participation Plan.

SIGNED: FINANCE AND ACCOUNTING COMMITTEE:

Jerry Guth, Chair	Kristi Leonard
Arthur Carter	Harvey Mandel

Motion by Guth to approve Resolution 3-4-20, seconded by Leonard. Motion carried unanimously on voice vote.

RESOLUTION 3-5-20

Resolution Designating County Elected Officers Salaries

WHEREAS, the Green County Personnel and Labor Relations Committee is charged with the responsibility for recommending salaries and conditions of office for each new four-year term for County Constitutional Officers; and

WHEREAS, Green County Code section 1-6-1 provides as follows: Upon recommendation of the Personnel and Labor Relations Committee, the Board shall, prior to the earliest time for filing the nomination papers for any elective office to be voted on in the County (other than Supervisors and Circuit Judges), which officers are paid in whole or part from the County Treasury, establish the total annual compensation for services to be paid, pursuant to Section 59.22 of the Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED, by the Green County Board of Supervisors, in legal session assembled, that the Board approve the recommendation of the Personnel and Labor Relations Committee for the following salary schedule and conditions of office for the four (4) year term commencing the first Monday of January 2021, and continuing until the first Monday of January 2024, for the Green County constitutional offices of:

Current Salaries

Proposed Salaries

Proposed Salaries

	<u>2020</u>	<u>2021</u>	<u>2022, 2023, 2024</u>
County Clerk	\$70,380.08	2020 Salary + Percentage of Increase Awarded to Department Heads	Each Official: Current Year Salary + Percentage of Increase Awarded to Department Heads
County Treasurer	\$65,611.92	\$66,292.35 + Percentage of Increase Awarded to Department Heads	
Register of Deeds	\$65,611.92	\$66,292.35 + Percentage of Increase Awarded to Department Heads	

SIGNED: PERSONNEL AND LABOR RELATIONS COMMITTEE:

Art Carter	Ray Francois
Jerry Guth	Herb Hanson
Kristi Leonard	Erica Roth

Motion by Hanson to approve Resolution 3-5-20, seconded by Roth. Motion carried unanimously on voice vote.

RESOLUTION 3-6-20

Resolution Eliminating and Recreating Nursing Home Position

WHEREAS, County Code 1-7-4 directs and charges the Personnel and Labor Relations Committee with the responsibility for considering and recommending requests for employee reclassification, creation and description of new positions and associated grades.

NOW, THEREFORE, BE IT RESOLVED, by the Green County Board of Supervisors, in legal session assembled, that the Board consider the recommendation of the Personnel and Labor Relations Committee for the following new positions at Human Services:

(1) Proposed: Unit: Pleasant View Nursing Home

Title: Resident Care Coordinator

Grade: Q Payroll Group PV 1

Status: Full-time, exempt

Minimum/Maximum

Hourly Rate: \$31.47/\$39.93

Benefits: All county benefits

Effective Date: March 10, 2020

Tax Levy: \$00.00

(2) Eliminate: Unit: Pleasant View Nursing Home

Title: Nurse Care Coordinator

Grade: Q Payroll Group PV 1

Status: One Full-time, exempt

Minimum/Maximum

Hourly Rate: \$31.47/\$39.93

Benefits: All county benefits

Effective Date: March 10, 2020

Tax Levy: \$00.00

SIGNED: PERSONNEL AND LABOR RELATIONS COMMITTEE:

Arthur Carter, Chair	Ray Francois
Jerry Guth	Herb Hanson
Kristi Leonard	Erica Roth
Richard Thoman	

Motion by Luchsinger to approve Resolution 3-6-20, seconded by Roth. Motion carried unanimously on voice vote.

Motion by Hodgson to approve the UW Extension annual report, seconded by Rufenacht. Motion carried unanimously on voice vote. Motion by Hanson to approve the Pleasant View Nursing Home annual report, seconded by Roth. Motion carried unanimously on voice vote.

Motion by Furgal, seconded by Leonard to approve the following appointments: Harvey Kubly to the Rail Transit Committee and Franklin B. Rabideau to the position of Humane Officer. Motion carried unanimously on voice vote.

Motion by Gundlach, seconded by Luchsinger to approve the travel request from Chris Narveson for overnight stays in Oregon, IL for chip seal training. Motion carried unanimously on voice vote.

County Clerk Doyle announced the resignation of Human Resources Director Clinton Langreck. The following items were distributed: Green County Zoning and Land Use annual report; The Rural Challenge: Depopulation and Its Economic Consequences; County Clerk Annual Report; and the Land and Water Conservation annual report. County Clerk Doyle reminded the board that the April County Board Meeting will be on April 21, 2020 and reminded the board to turn in their committee assignment requests by March 20th. Chris Narveson presented Jeff Rupnow for a Workplace Hero Award.

Motion by Rufenacht, seconded by Withee to adjourn at 8:00 PM. Motion carried unanimously on voice vote.

STATE OF WISCONSIN)
)SS
COUNTY OF GREEN)

I, Michael J. Doyle, County Clerk, in and for said County, do hereby certify that the above and foregoing is a true and correct copy of the proceedings of the County Board of Supervisors of Green County, Wisconsin, on their meeting of March 10, 2020, A.D.

Michael J. Doyle, Green County Clerk