

**Green County Law Enforcement Committee**  
Meeting Minutes from March 10th, 2020

**Members Present:**

Sherri Fiduccia-Vice Chairperson  
Aaron Withee  
Joe Snow  
Calvin Wickline

**Non-members Present:**

Dana Weber-Recording Secretary  
Sheriff Jeffrey Skatrud

**Public attendees:**

Donna Flannery-Green Co. EMS Assn. President

1. Verified that door is unlocked.
2. Meeting called to order @ 5:30 p.m. by Vice-Chair Sherri Fiduccia.
3. **Approve minutes of previous regular meeting;** Motion to approve minutes of the previous meeting by Calvin Wickline; 2<sup>nd</sup> by Joe Snow. Motion Carried.

**4. Review and approve EMS updates;** The Green County EMS Association President, Donna Flannery updated the committee that the bill that was in reference to the National Registry testing for 1<sup>st</sup> responders and the costs associated with the testing, the technical terms and the logistics of the testing was not approved.

Donna Flannery advised the committee on how the monies are dispersed for the EMS training from the county. She inquired if some of the training money can be used for training equipment for the departments, as they are looking at purchasing electronic mannequins for CPR training. Aaron Withee made a motion to approve the dispersing of training funds for the EMS to be used for training equipment; 2<sup>nd</sup> by Joe Snow. Motion carried

Donna Flannery advised that Mary Austin retired from the Monroe Clinic and the EMS agencies are looking at a couple new policies to dispense medications to patients.

**5. Review Emergency Management updates;** Sheriff Skatrud advised the committee that Emergency Management Director Tanna McKeon was at training.

**6. Review and approve updates on the Radio system;** Sheriff Skatrud updated that committee that the vendor Baycom has been visiting the tower sites, doing evaluations/engineering studies and they are looking at having a meeting in April.

**7. Review and approval of resolution 3-1-20 for Child Support Civil Process fees;**

Sheriff Skatrud advised that in 2011 the civil process fees were set at \$75.00 and the county would like to have a resolution to set fees for the Green County Child Support Agency at a rate of \$30.00 plus mileage. Calvin Wickline made a motion to approve Resolution 3-1-20 for Child Support Civil Process Fees and forward to county board for approval; 2<sup>nd</sup> by Aaron Withee. Motion Carried.

**8. Training Requests:** Sheriff Skatrud had the following training requests;

- 1) K-9 Deputy Kanable to attend training with the new K-9 in Fort Dodge, IA, March 30 for 2-4 weeks;
- 2) Dispatcher Vetterli to attend NCNA/NECNA Conference in Hyannis, MA, May 2nd-6<sup>th</sup>, with registration and hotel fees to be paid for by the WICNA board;

Calvin Wickline made a motion to approve the training requests; 2nd by Aaron Withee. Motion Carried

**9. Review Jail Population and jail medical issues:** Sheriff Skatrud advised that the jail housed an average of 34 inmates for February. Sheriff Skatrud advised that there were no medical issues and the population is down from last year's total of 39.

**10. Review Public Safety and Department updates;** Sheriff Skatrud updated the committee that the dispatcher that started a couple weeks ago applied for the male jailer opening and he was sworn in yesterday. Sheriff Skatrud indicated that another dispatcher has accepted another position elsewhere, but she is staying on as part time. Sheriff Skatrud told the committee that we currently have a PT dispatcher that has applied to fill one of the dispatch openings, so the department will have to advertise to fill the last position.

Sheriff Skatrud indicated that the department put on 544,262 miles in 2019 and the number is down 16,738 miles less than 2018.

**11. Review monthly Budget:** Sheriff Skatrud advised that the department is just starting out the year and the new budget numbers are not in the Munis system yet, as 2019 is not closed out yet.

**12. Approve purchase of police vehicles through state bid;** Sheriff Skatrud advised that at the last committee meeting the committee approved the bid from Ewald and he then received a complaint from a local vendor that they did not have the opportunity to bid. Sheriff Skatrud indicated that he asked the local Ford dealerships to bid and he received a bid from Alphorn and not the dealership that inquired about bidding. The committee reviewed the bid from Alphorn Ford and Ewald to purchase the six budgeted Ford Interceptors. Due to the savings of the state bid Calvin Wickline made a motion to purchase the six Ford Interceptors from Ewald at the state quote for 5 vehicles of up to \$32,975.00 and one vehicle at the price of \$33,555.00; 2<sup>nd</sup> by Aaron Withee. Vice Chair Fiduccia abstained. Motion approved.

**13. Audit bills:** The Department Bills were reviewed and signed. A motion was made by Calvin Wickline and seconded by Joe Snow to approve the bills. Motion carried.

**13. Next Meeting:** Next meeting date is on Tuesday, April 14th, 2020, at 5:30 p.m. Calvin Wickline moved to adjourn and Joe Snow seconded. Motion carried. Meeting adjourned at 6:13 p.m. by Vice-Chair Sherri Fiduccia.

*Submitted by Dana Weber*