

FINANCE AND ACCOUNTING COMMITTEE

March 3, 2020

1st Floor Conference Room

7:00 p.m.

Members Present

Jerry Guth
Art Carter
Kristi Leonard
Harvey Mandel

Members Absent

Steve Borowski

Others Present

Sherri Hawkins
Andrea Sweeney
Rob Sommers

The meeting was called to order by Chair Guth.

Motion by Leonard, seconded by Mandel to approve the minutes of the February 4, 2020, meeting. Motion carried.

The committee received the Treasurer's report, *see Exhibit 1*. **Motion by Carter, seconded by Mandel to approve the Treasurer's report. Motion carried.**

The committee discussed an SQL Server upgrade for Land Information. **Motion by Carter, seconded by Leonard to approve the software IT replacement and Land Information Non-lapse will cover the cost. Motion carried.**

The committee discussed vendors going EFT. Andrea and Sherri will work on a policy and procedures.

The committee discussed Illinois State tax withholdings. **Motion by Mandel, seconded by Leonard to authorize the Finance Director to withhold Illinois State taxes. Motion carried.**

The committee discussed the revolving loan fund. The item will remain on the finance agenda until resolved, *see Exhibit 2*.

The committee discussed Resolution 3-4-20 (Resolution to Adopt a Citizen Participation Plan). **Motion by Leonard, seconded by Carter to approve the resolution and take it to the March county board meeting. Motion carried.**

Motion by Carter, seconded by Mandel to approve the bills (see attached). Motion carried.

Motion by Leonard, seconded by Mandel to adjourn. Motion carried.