

Green County Law Enforcement Committee
Meeting Minutes from January 14, 2020

Members Present:

Richard Thoman-Chairperson
Sherri Fiduccia-Vice Chairperson
Aaron Withee

Non-members Present:

Dana Weber-Recording Secretary
Sheriff Jeffrey Skatrud
Chief Deputy Thomas Moczynski
Emer. Mngt. Director-Tanna McKeon

1. Verified that door is unlocked.
2. Meeting called to order @ 5:30 p.m. by Chairman Richard Thoman.
3. **Approve minutes of previous regular meeting;** Motion to approve minutes of the previous meeting by Sherri Fiduccia; 2nd by Aaron Withee; Motion Carried.
4. **Review and approve EMS updates;** Sheriff Skatrud advised that EMS requested training reimbursement for a total of \$7,875.00 out of the \$10,000.00 training fund in the 2019 budget.
5. **Review Emergency Management updates;** Emergency Management Director Tanna McKeon updated the committee on the training for Cyberterrorism, Tornado Spotters and full scale exercises that are upcoming in her department. EMG Director McKeon updated the committee that she is meeting with various agencies to go over emergency plans. EMG Director McKeon advised the committee on the various trainings that she has attended.
6. **Review and approve updates on the Radio system;** Chief Deputy Thomas Moczynski advised the committee that the contract has been signed with Baycom and tomorrow the vendor will be doing site visits and meetings
7. **Training Requests:** Sheriff Skatrud and Chief Deputy Thomas Moczynski had the following training requests;
 - 1) Administrative Assistant attend Open Law Records training in Appleton, February 25th-26th, with two overnights and registration fee of \$195.00;
 - 2) A patrol deputy to attend WTSOA Annual Conference at St. Point, WI, February 24th-26th, with 2 overnights and registration fee of \$200.00;
 - 4) A patrol deputy to attend Interview & Interrogation Narcotics in Franklin, WI, May 27th-29th, with 3 overnights;Aaron Withee made a motion to approve the training request; 2nd by Sherri Fiduccia. Motion Carried
8. **Review Jail Population and jail medical issues:** Sheriff Skatrud advised that the jail housed an average of 35 inmates for December. Sheriff Skatrud advised that the average for 2019 was 41 inmates and there were a couple of medical issues for the month.
9. **Review Public Safety and Department updates;** Sheriff Skatrud advised that the department has hired Lindsay Dodge to replace Pam Young in the front office. Sheriff Skatrud updated the committee that a female jailer has been moved to records to fill that vacancy, as the last jail position has been filled. Sheriff Skatrud informed the committee that there are 2 patrol vacancies and one position has been filled by a female jailer and the other opening has been offered contingent on passing the requirements. Also, a dispatcher has been hired, along with a part-time jailer and the department is waiting for the testing results.

Sheriff Skatrud indicated that \$15,000.00 has been reloaded for the meth grant for one year and this is for about 100 hours. He advised that this is a carry-over grant.

10. Review monthly Budget: The committee looked at the budget numbers and Sheriff Skatrud indicating that the department will probably be returning funds to the general fund. Sheriff Skatrud indicated that the department has spent over 96% of the budget.

11. Review and approve non-lapsing funds to 2020 budget; Sheriff Skatrud advised the committee that the Mobile Command Post is from 1997 and was purchased in 2003. Sheriff Skatrud indicated that the unit needs to be replaced in the upcoming future and he would like to start a non-lapsing fund for the unit. Sheriff Skatrud advised that the department had budgeted \$10,000.00 this year that was for the jail cameras, and \$15,000.00 for equipment for the 2020 squad cars and the funds were not spent this year, due to the equipment not being available. He asked that the committee non-lapse these funds to the 2020 budget. Sherri Fiduccia made a motion to non-lapse \$75,000.00 from 2019 to 2020; \$50,000 for the Mobile Command Post vehicle fund, and \$10,000.00 for the jail cameras and \$15,000.00 for the squad equipment; 2nd by Aaron Withee. Motion Carried.

12. Audit bills: The Department Bills were reviewed and signed. A motion was made by Sherri Fiduccia and seconded by Aaron Withee to approve the bills. Motion carried.

13. Next Meeting: Next meeting date is on Tuesday, February 11th, 2020, at 5:30 p.m. Sherri Fiduccia moved to adjourn and Aaron Withee seconded. Motion carried. Meeting adjourned at 6:12 p.m. by Chairman Thoman.

Submitted by Dana Weber