

Green County Law Enforcement Committee
Meeting Minutes from April 16th, 2019

Members Present:

Richard Thoman-Chairperson
Sherri Fiduccia-Vice Chairperson

Joe Snow
Aaron Withee

Non-members Present:

Dana Weber-Recording Secretary
Sheriff Jeffrey Skatrud
Chief Deputy Thomas Moczynski
Emer. Mngt. Director-Tanna McKeon

1. Verified that door is unlocked.
2. Meeting called to order @ 5:30 p.m. by Chairman Richard Thoman.
3. **Approve minutes of previous regular meeting;** Motion to approve minutes of the previous meeting by Sherri Fiduccia; 2nd by Aaron Withee; Motion Carried.
4. **Review and approve EMS updates;** Sheriff Skatrud advised that Donna Flannery advised that there will be an EMS booth at Breakfast on the Farm on May 25th to promote new recruits.
5. **Review Emergency Management updates;** Emergency Management Director Tanna McKeon gave a synopsis of training and events happening in her department. EMG Director McKeon advised the committee that she attended the Governor's Conference. EMG Director McKeon updated the committee on the status of the flooding that took place in March and she advised that an emergency declaration was done by the WI governor and by the county.
6. **Approve and discuss resolution declaring State of Emergency due to the weather, namely flooding beginning on 3/14/19, to forward to County Board;** Emergency Management Director Tanna McKeon updated the committee on the Emergency Declaration from the flooding that took place in March and the declaration needs to go to the Green County Board for approval. Sherri Fiduccia made a motion to approve the Emergency Declaration and forward to county board; 2nd by Joe Snow. Motion Carried.
7. **Review and updates on Radio System:** Chief Deputy Thomas Moczynski stated that county has received two bids from the Request for Proposals (RFP) that were sent out. The next radio meeting is on the 25th for discussion on moving forward with the project.
8. **Training Requests:** Sheriff Skatrud and Chief Deputy Moczynski had the following training requests;
 - 1) Administration sergeant to attend Civil Process Conference at Stevens Point, with registration cost of \$150.00 and two overnights from April 16th-18th;
 - 2) A detective to attend Digital Evidence Investigation on May 14th-16th in Franklin, WI with 2 overnights and no registration costs;
 - 3) A deputy to attend the National Narcotics Investigation in Schaumburg, IL, with 2 overnights, May 14th-16th and a registration cost of \$75.00;
 - 4) A detective to attend Crime Scene Processing on May 20th-24th in Pewaukee, WI, with 4 overnights and a registration cost of \$75.00;
 - 5) A jail sergeant and lieutenant to attend the Jail Health Conference on May 16th-17th, with one overnight at WI Dells and a registration cost of \$160.00/each;
 - 6) Two deputies to attend FTO school on June 2nd-7th, with 5 overnights at Appleton, WI, with registration costs of \$750.00/each;

Aaron Withee made a motion to approve the training requests; 2nd by Sherri Fiduccia. Motion Carried

9. Review Jail Population and jail medical issues: Sheriff Skatrud advised that the jail housed an average of 44 inmates for March. Sheriff Skatrud stated that the population was at 49 inmates last year at this time. Sheriff Skatrud advised that the department is housing inmates for Lafayette County.

10. Review Public Safety and Department updates; Sheriff Skatrud indicated that the department has hired a full time patrol deputy and he starts on April 6th and the department is currently doing backgrounds on a male jailer and dispatchers. Sheriff Skatrud advised that a new program assistant has been hired for Emergency Management.

11. Approve purchase of police vehicles through state bid; Sheriff Skatrud advised the committee that the department has received the state bid to purchase the four budgeted Ford Interceptors from Ewald with a quote of \$32,962.00, for a total of \$131,848.00. Joe Snow made a motion to purchase the four Ford Interceptors from Ewald at the state bid of \$32,962.00 for each vehicle; 2nd by Aaron Withee. Motion approved.

12. Review and possible action to approve generator bids for underground Storage Tank project; The department was informed that the current insurance company will no longer insure the underground diesel tank and the department needed to look at alternative fuel sources as the Underground Storage Tank needs to be taken out of service. Sheriff Skatrud advised that he received two bids for backup generators, with one from Precision Drive and Control (PDC) for \$66,100.00 and one from Gentz Electric for \$74,076.00. Sherri Fiduccia made a motion to approve the submitted proposal from PDC for \$66,100.00; 2nd by Aaron Withee. Motion Carried. Sheriff Skatrud advised that it will cost approximately \$23,000.00 to have Oil Equipment Company close the outdated Single Wall Tank.

13. Review and possible action to approve reclassification of deputy position; Sheriff Skatrud advised the committee that a deputy previously did the court duties at the Justice Center and with the addition of an Administrative Sergeant position to the department, the duties are now covered by this position and this leaves a patrol deputy position vacant. Sheriff Skatrud indicated that with the passing of the new contract the schedule will go to a 6-3 rotation, which will be better served with an addition of a jail deputy. Sheriff Skatrud indicated that he would like a patrol deputy position reclassified to a jailer position. Sherri Fiduccia made a motion to approve the reclassification of a patrol deputy position to a jail position and forward to the Personnel committee; 2nd by Joe Snow. Motion Carried.

14. Review monthly Budget: Each committee member received a copy of the current budget and the department is on track. Sheriff Skatrud advised that the overtime number has increased due to grants and trainings.

15. Audit bills: The Department Bills were reviewed and signed. A motion was made by Sherri Fiduccia and seconded by Aaron Withee to approve the bills. Motion carried.

13. Next Meeting: Next meeting date is on Tuesday, May 14th, 2019, at 5:30 p.m. Sherri Fiduccia moved to adjourn and Joe Snow seconded. Motion carried. Meeting adjourned at 6:23 p.m. by Chairman Thoman.

Submitted by Dana Weber