

Green County Law Enforcement Committee
Meeting Minutes from January 16th, 2019

Members Present:

Richard Thoman-Chairperson
Sherri Fiduccia-Vice Chairperson

Joe Snow
Aaron Withee

Non-members Present:

Dana Weber-Recording Secretary
Sheriff Jeffrey Skatrud
Chief Deputy Thomas Moczynski
Emer. Mngt. Director-Tanna McKeon

1. Verified that door is unlocked.
 2. Meeting called to order @ 6:01 p.m. by Chairman Richard Thoman.
 3. **Approve minutes of previous regular meeting;** Motion to approve minutes of the previous meeting by Sherri Fiduccia; 2nd by Joe Snow; Motion Carried.
 4. **Review and approve EMS updates;** Nothing at this time.
 5. **Review Emergency Management updates;** Emergency Management Director Tanna McKeon gave a synopsis of events happening in her department. EMG Director McKeon updated the committee on the annual tornado spotter's class that is scheduled for April 15th. EMG Director McKeon informed the committee on the current plans that she is helping other agencies develop and training that she has attended. EMG Director McKeon updated the committee on the funding from the February 2018 flooding applications. EMG Director McKeon told the committee that the WI Emergency Management is requiring departments to use the Esri GIS app called Survey 123 to document damages in the county.
 6. **Review and updates on Radio System:** Chief Deputy Thomas Moczynski stated that the Notice to Vendors for Request for Proposals (RFP) was officially posted in the paper on January 21st and there will be a mandatory vendor meeting on February 13th. Chief Deputy Moczynski stated that the tentative date to receive the RFP's from the vendors is the first week in April.
 7. **Training Requests:** Sheriff Skatrud had the following training requests;
 - 1) A Detective to attend WI Crime Laboratory's Introduction to Photography at Waukesha County Technical Institute, with registration cost of \$30.00 and one overnight on February 5th;
 - 2) Emergency Management Director to attend the 2019 WI Emergency Management Governor's Conference in WI Dells, WI, March 19th-22nd, with three overnights and a registration fee of \$200.00;
 - 3) A deputy to attend Drug Identification Training at Milwaukee County Sheriff's Training Academy, January 28th-29th, with two overnights.
- Sherri Fiduccia made a motion to approve these training requests; 2nd by Aaron Withee. Motion Carried
8. **Review Jail Population and jail medical issues:** Sheriff Skatrud advised that the jail housed an average of 33 inmates for December. Sheriff Skatrud stated that the average for the year was 43 and the average for 2017 was 50.
 9. **Review Public Safety and Department updates;** Sheriff Skatrud indicated that there are employee vacancies that the department is working on filling. The department is looking at hiring two patrol deputies, a full time clerical and a part time emergency management program assistant. Sheriff Skatrud communicated to the committee that the department is in the process of internally interviewing a couple of field training officers and Officers in Charge.

Sheriff Skatrud advised that the WI Professional Police Association (WPPA) is still in negotiations and will go to Personnel Committee on January 23rd.

10. Review monthly Budget: Each committee member received a copy of the November budget and the budget is on track.

11. Review and approve non-lapsing funds to 2019 budget; Sheriff Skatrud and Business Manger Dana Weber advised that they would like to non-lapse the funds from 2018 budget to the 2019 budget to help cover the underground tank project, the Huber dorm and the generator needed repairs on this date. The department is looking at having approximately \$50,000.00 or less left in the 2018 budget. The committee discussed non-lapsing funds from 2018 to cover the funding. Sherri Fiduccia made a motion to non-lapse the remaining funds from the 2018 budget to the 2019 budget to cover the ongoing department projects; 2nd by Joe Snow. Motion Carried.

12. Audit bills: The Department Bills were reviewed and signed. A motion was made by Sherri Fiduccia and seconded by Joe Snow to approve the bills. Motion carried.

13. Next Meeting: Next meeting date is on Wednesday, February 13th, 2019, at 5:30 p.m. Sherri Fiduccia moved to adjourn and Joe Snow seconded. Motion carried. Meeting adjourned at 6:47 p.m. by Chairman Thoman.

Submitted by Dana Weber