

Green County Committee Meeting

Pleasant View Nursing Home Oversight Committee Meeting Minutes

Location: PV Lower Level Conference Room

November 26, 2018

Present were Herb Hanson, Dennis Everson, Joan Rufenacht, Gary Neuenschwander and Jody Hoesly. Also present: Clint Langreck, Terry Snow and Cathy Putnam

Approval of Minutes

Herb Hanson called for a review and approval of the November 8 meeting minutes. Jody Hoesly made a motion to approve the committee meeting minutes. Gary Neuenschwander seconded the motion. The committee voted all in favor.

Wisconsin County Mutual Insurance

Dennis Everson made a motion to reject the Personal Injury Extension Endorsement and the Nursing Home Liability Endorsement. Gary Neuenschwander seconded the motion. The committee voted all in favor.

Inventory Clerk Position

Terry and Cathy presented that one full-time equivalent of the two full-time equivalent Reception/Clerk positions will be taken for the creation of one full-time equivalent Inventory Clerk position. In May the committee approved a step increase for the added duties associated with the inventory control and ordering duties of Pleasant View Supplies. It is anticipated that the role of this position will reduce over ordering and allow attention to timely returns as well as cashing in on available discounts. This is expected to reduce a percentage of supply costs as we move into 2019 and utilize the advances with the Munis program. Dennis Everson made a motion to approve the creation of the Inventory Clerk Position Payroll Group 7, Grade 7. Joan Rufenacht seconded the motion. The committee voted all in favor.

Green County Personnel Handout: Holiday and Personal Days for Pleasant View.

Terry presented the proposal and Clint Langreck presented what would be revised in the Green County Handbook. Gary Neuenschwander made a motion to approve the proposal to transition the holidays and personal days to nine PTO days for full-time Pleasant View Staff that would be reflected in the Green County Handbook. Jody Hoelsy seconded the motion. The committee voted all in favor.

Green County Personnel Handout: Sick Leave Accrual Payout for Pleasant View.

Terry presented the proposal and Clint Langreck presented what would be revised in the Green County Handbook. Dennis Everson made a motion to discontinue the annual payout for half of the sick days over 90 days. Joan Rufenacht seconded the motion. The committee voted all in favor.

Dennis Everson requested that a discussion of the payout of sick days upon retirement at a future committee meeting.

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Car Purchase - There is no action at this time.

Adjourn

The next meeting will be held on December 13, 2018 at Pleasant View Nursing Home.

Joan Rufenacht made a motion to adjourn, the motion was seconded Dennis Everson. The committee voted all in favor.