

PERSONNEL AND LABOR RELATIONS COMMITTEE

August 29, 2018

1st Floor Conference Room

7:00 p.m.

Members Present

Art Carter
Herb Hanson
Kristi Leonard
Ray Francois
Erica Roth
Dennis Everson
Richard Thoman

Members Absent

Others Present

Mike Doyle
Clinton Langreck
Brian Bucholtz
Mark Rohloff
Greg Holcomb

The meeting was called to order by Chair Carter.

Motion by Thoman, seconded by Leonard to approve the minutes of the July 25, 2018, meeting. Motion carried.

The committee discussed the Human Services Administrative File Clerk position, see *Exhibit 1*. **Motion by Hanson, seconded by Everson to approve the aforementioned. Motion carried.**

The committee heard a request from Sheriff Rohloff for an Administrative Sergeant position effective upon approval. **Motion by Thoman, seconded by Hanson to approve the request. Motion carried.**

The committee discussed the Highway Commissioner's personal vehicle, see Exhibit 2. **Motion by Everson, seconded by Thoman to vacate the decision from the last meeting as outlined in the Exhibit. Motion carried.**

The committee discussed the policy regarding Green County personnel files, see *Exhibit 3*. **Motion by Francois, seconded by Roth to approve the aforementioned effective immediately. Motion carried.**

The committee discussed the Government Services Building Facilities Policy, see *Exhibit 4*. **Motion by Everson, seconded by Hanson to approve the aforementioned policy. Motion carried.**

The committee heard from Human Resources Director, see *Exhibit 5*.

Motion by Francois, seconded by Roth to approve the Human Resources budget, see Exhibit 6. Motioned carried.

Motion by Hanson, seconded by Leonard to approve the two travel requests, see Exhibit 7. Motion carried.

Motion by Hanson, seconded by Everson to pay the bills in the amount of \$429.25 and \$247.40 for Murphy Desmond. Motion carried.

Motion by Everson, seconded by Thoman to adjourn. Motion carried.