

Green County Human Services Board Minutes

August 21, 2018

Members Present: Mike Furgal, Jerry Guth, Herbert Hanson, Anita Huffman, Kate Maresch, Russ Torkelson

Members Excused: Sandra Horn, Beth Luchsinger, Emily Zarling

Non-Members Present: Greg Holcomb, Andrea Sweeney, Mary Miller, Mark Nelson, Dee Jaye Miles, Amber Russell, Morgan Kennison

Call to Order: Hanson called the meeting to order at 2:00 p.m.

Approval of May 2018 Minutes: Huffman made a motion to approve the June minutes, seconded by Furgal. Motion carried by unanimous vote.

Committee Reports:

- **Audit Committee:** Hanson made a motion to approve the June audit, seconded by Furgal. Motion carried by unanimous vote. Maresch made a motion to approve the July audit. Hanson seconded the motion. Motion carried by unanimous vote. Huffman made a motion to approve the August audit, seconded by Furgal. Motion carried by unanimous vote.
- **Aging & Disability Advisory Committee:** Torkelson reported that at the July meeting the resolution of the New Glarus meal rate was discussed. Amber Russell is the new Supervisor of the Aging and Disability unit. There will be no August meeting.
- **Regional ADRC Governing Board:** Hanson reported. Topics discussed at the June meeting included: ADRC budget reallocation; a joint governing board meeting with the ADRC of Eagle Country; and a change of the ADRC regional by-laws quorum definition. Topics discussed at the July meeting included: introduction of new board members; rumors of privatizing ADRCs, which has not been substantiated; ADRC budget reallocation; annual board information gathering; and the Aging and Disability Network Conference to be held September 12-14, 2018 at the Kalahari in the Wisconsin Dells.
- **Southwestern Wisconsin Community Action Program Board:** Furgal reported. Topics discussed at the June meeting included: the Dodgeville Dental clinic treated 1,312 children the first five months of 2018; a tax credit application is in process in Darlington; the Mt. Horeb Food Emporium has fallen thru due to lack of community support; floor plans for a new location of the Fowler Dental clinic were shared and Delta Dental will contribute money for new space; and Monroe Clinic provides the facility to treat children from the dental clinic on Fridays that require anesthesia. There was no report from the July meeting.

Increase in Position Hours – File Clerk:

- Andrea presented the need for increasing the hours of the File Clerk from 20 hours per week to 40 hours per week as we move to a new building.
- Russ Torkelson made a motion to approve increasing the position hours from 20 hours per week to 40 hours per week. Mike Furgal seconded the motion. Motion passed by unanimous vote. To Personnel Committee and County Board.

2019 Nutrition Services Proposal – New Glarus:

- Morgan Kennison informed the Board that the New Glarus nutrition site has agreed to supply a meal site manager and keep the cost at the current rate for a two-year contract and we agreed to move the location at the complex per their request.
- Mike Furgal made a motion to approve the New Glarus rate of \$6.10 per meal for two years. Kate Maresch seconded the motion. Motion passed by unanimous vote.

Child Care Certification Contract:

- Mark Nelson discussed the opportunity of allowing Community Coordinated Child Care (4C) to take over the in-home child care certification process for Green County. The funding received by Green County from the State for child care certification will pass thru to 4C.
- Jerry Guth made a motion to approve 4C to take over the in-home child care certification. Anita Huffman seconded the motion. Motion carried by unanimous vote.

Youth Justice Innovation Grant:

- Dee Jaye Miles discussed the application process and purpose for the Innovation Grant. Green County was awarded \$100,000 for a School Justice Partnership project.
- Guth made a motion to approve the receipt of the awarded amount, seconded by Maresch. Motion passed by unanimous vote. To Finance Committee.

2019 Budget Guidelines:

- Andrea Sweeney discussed the 2019 budget guidelines with the Board.

Department Updates:

- **New Government Services Building:** Holcomb reported that there has been a meeting with the movers who will move computers, phones and files on September 22. An open house has been tentatively scheduled for September 8th and staff orientation days with HR on September 13 & 14th.
- **Munis:** Sweeney discussed the progress of the new Munis software program with the Board. She has been in frequent trainings and will continue to attend training sessions. Certain portions of the software will be ready to go live on January 1, 2019.

New Employee(s):

- Holcomb presented the following new employees to the Board for approval:
 - 1) Amber Russell – ADRC Supervisor
 - 2) Jennie Bowyer – CCS Supervisor
 - 3) Mary Miller – half-time CLTS Supervisor
 - 4) Ashlee Glowacki – CLTS Case Worker II
 - 5) Tina Wilke – CLTS Case Worker II
 - 6) Greg Hying – CSP Specialist, transfer from AODA
 - 7) Becky Gibas – Economic Support Specialist I
 - 8) Laura Steiner – Wellness & Prevention Specialist
 - 9) Erica Chappel – I & A Specialist for the ADRC
 - 10) Carolyn Schultz – File Clerk
 - 11) Sadie Heilprin – CCS Facilitator

- Furgal made a motion to approve the new employees, seconded by Torkelson. Motion carried by unanimous vote.

Resignation(s):

- Holcomb presented the following resignations to the board:
 - 1) Greg Hying - transferring from AODA to CSP
 - 2) Linda Boll – ADRC Supervisor, retired
 - 3) Emily Tachon – Wellness & Prevention Specialist, took job with Dane County
 - 4) Brad Gabor – CSP Specialist, going back to school
 - 5) Sara Cadmus – CSP Specialist, family related

Training Request(s):

- Furgal made a motion to approve the training requests presented, seconded by Maresch. Motion carried by unanimous vote.

Distribution of 2017 Annual Report for action in September:

- The 2017 Annual Report was distributed to the Board members for approval next month.

Next Meeting Date & Time:

- The next meeting will be September 11, 2018 at 2:00 p.m.

Public Comments: None

Adjourn: Hanson adjourned the meeting at 3:43 p.m.