

Green County Law Enforcement Committee
Meeting Minutes from August 8th, 2018

Members Present:

Richard Thoman-Chairperson

Calvin Wickline

Aaron Withee

Joe Snow

Non-members Present:

Dana Weber-Recording Secretary

Sheriff Mark Rohloff

Chief Deputy Thomas Moczynski

Emer. Mngt. Director-Tanna McKeon

1. Verified that door is unlocked.
2. Meeting called to order @ 9:00 a.m. by Chairman Richard Thoman. Motion to approve minutes of the previous meeting and special meeting by Calvin Wickline; 2nd by Aaron Withee; Motion Carried.
3. **Review Emergency Management updates;** Emergency Management Director Tanna McKeon informed the committee on training and exercises that have taken place and that are coming up. Emer. Mngt. Director McKeon invited the committee members to the Active Shooter functional exercise at Brodhead School on November 7th. Emer. Mngt. Director McKeon advised that she is working with local businesses on their off site hazardous material plans.
4. **Review EMS updates;** Sheriff Rohloff advised that he has had communications with Dan Nufer from Green County EMS on the Rural Medical Ambulance service for Lafayette County and the department will not be doing extra paging.
5. **Review and updates on Radio System:** Chief Deputy Moczynski stated that the department is working with the consultants on the Request For Proposals (PFP) and Radio Ad Hoc met on August 2nd. The Radio Ad Hoc committee established a workgroup to work with the consultants in the development of the RFP, and will try to have RFP done by October.
6. **Training Requests:** Sheriff Rohloff had the following training requests;
 - 1) EMG Director Tanna McKeon to attend the WEMA-WI Emergency Management Association Conference in Green Lake, October 8th-10th, with two overnights;
 - 2) EMG Director McKeon and program assistant to attend BParati Coalition Development workshop training in Green Bay, WI, October 1st-3rd with 2 overnights;
 - 3) A patrol deputy to attend Field Sobriety Instructor training, October 22-23rd, in West Bend, WI with one overnight;
 - 4) A dispatcher to attend Basic Time Training, October 9-10th, in Oak Creek with 1 overnight;
 - 5) A detective to attend ICAC-Internet Crimes Against Children, September 24th-28th and October 1st-3rd, in Green Lake, WI, with eight overnights and the course sponsored by the Dept. of Justice;
 - 6) A patrol deputy to attend Basic Crisis Negotiator training October 8th-12th, in Appleton, WI with 5 overnights;
 - 7) Sheriff Rohloff to attend the Badger State Sheriff's Association conference in Green Lake, on August 29th-30th, with one overnight;

Aaron Withee made a motion to approve the training requests; 2nd by Calvin Wickline. Motion Carried.

7. Review Jail Population and jail medical issues: Sheriff Rohloff discussed the state of the department. The jail housed an average of 42 inmates for July, with the population at 51 this morning. Sheriff Rohloff advised that the Huber is full and the jail inspector was here last Thursday. Sheriff Rohloff indicated that the department should receive the inspectors report in a couple of weeks. Sheriff Rohloff updated the committee that the Securus system for inmates is now available. The Securus system is a video visitation via the internet for the inmates and their approved contact list to communicate. Sheriff Rohloff informed the committee that this will be a revenue source for the department.

8. Review and approve Public Safety and Department updates Sheriff Rohloff advised that the department receives grant money for traffic enforcement and the department has increased enforcement on the detour routes since the Highway department has shut down Highway 69.

Sheriff Rohloff informed the committee that he attended the Finance Committee meeting last night and gave an update on the Radio project and the temporary tower at the Albany site. Sheriff Rohloff indicated that he informed the Finance Committee that the department will have some major expenses coming up in the near future and he mentioned the Huber dorm, boilers, underground storage tank, generator, and a network upgrade.

9. Review and possible action to approve an Administrative Sergeant position; Sheriff Rohloff advised the committee that he discussed with the Human Resource Director the addition of an Administrative Sergeant position to the department. Sheriff Rohloff indicated that this position would be responsible for the duties of the Court Services deputy, which was a Monday-Friday position. The sergeant will also help with the Badger tracs system. Aaron Withee made a motion to approve the addition of an Administrative Sergeant position and forward to the Personnel committee; 2nd by Joe Snow. Motion Carried.

10. Review and approve Underground Storage Tank updates; The department was informed that the current insurance company will no longer insure the underground diesel tank. Business Manager Dana Weber updated the committee that the department has submitted numerous applications and as of this date cannot acquire insurance for the tank due to its age. The department needs to look at alternative fuel sources as the Underground Storage Tank permit to operate expires at the end of the month.

11. Review monthly Budget: Each committee member received a copy of the June budget and the department is currently on track.

12. Audit bills: The Department Bills were reviewed and signed. A motion was made by Calvin Wickline and seconded by Aaron Withee to approve the bills. Motion carried.

13. Next Meeting: Next meeting date is on Wednesday, September 12th, 2018, at 9:30 a.m. Joe Snow moved to adjourn and Aaron Withee seconded. Motion carried. Meeting adjourned at 10:38 a.m. by Chairman Thoman.

Submitted by Dana Weber