

PERSONNEL AND LABOR RELATIONS COMMITTEE

May 23, 2018

1st Floor Conference Room

7:00 p.m.

Members Present

Art Carter
Herb Hanson
Kristi Leonard
Ray Francois
Erica Roth
Richard Thoman
Dennis Everson

Members Absent

Others Present

Mike Doyle
Clinton Langreck
Brian Bucholtz
Chris Narveson
Sherri Hawkins
Craig Nolen
Adam Wiegel
Greg Holcomb
Terry Snow

The meeting was called to order by the county clerk.

Motion by Francois, seconded by Everson to nominate Carter for chair. Motion by Thoman, seconded by Francois to close the nomination and cast a unanimous ballot for Carter for chair. Motion carried.

Motion by Roth, seconded by Thoman to approve the March 28 and May 8, 2018, minutes. Motion carried.

Motion by Francois, seconded by Hanson to nominate Everson for vice-chair. Everson withdrew his nomination. Motion by Roth, seconded by Thoman to nominate Hanson for Vice-chair and cast a unanimous ballot for Hanson. Motion carried.

Discussion and possible action regarding shared position in the Zoning and Treasurer's offices, *see Item #4*. **Motion by Hanson, seconded by Thoman to approve Agenda Item #4. Motion carried.**

Hiring and termination practices were discussed.

The committee discussed the skilled shop mechanic position, *see Item #6*. **Motion by Francois, seconded by Thoman to approve Agenda Item #6, Option 1 (Grade 75, up to a Step 8). Motion carried.**

The committee discussed the request submitted by the District Attorney's office, *see Item #18*. **Motion by Francois, seconded by Everson to approve the District Attorney's request. Motion carried.**

The committee discussed the following Human Services requests as outlined in Agenda Item numbers 7 through 12:

7. Hiring two additional social/case workers, regular full-time in the Children's Long Term Support division. **Motion by Hanson, seconded by Roth to approve the request. Motion carried.**

8. Discussion and possible action regarding an addition of a Children's Long Term Support supervisor, regular part-time. **Motion by Hanson, seconded by Roth to approve the request. Motion carried.**
9. Discussion and possible action regarding additional hours (25-40) to the social/case worker for the Aging and Disability Resources division. **Motion by Hanson, seconded by Francois to approve the request.**
10. Discussion and possible action regarding additional hours (20-40) to the Comprehensive Community Services secretary. **Motion by Hanson, seconded by Thoman to approve the request. Motion carried.**
11. Discussion and possible action regarding utilizing a current part-time employee to fill a limited part-time position at the Human Services department. **Motion by Hanson, seconded by Everson to approve the request. Motion carried.**
12. Discussion and possible action of a recruitment of a supervisor at the Aging and Disability Resources division at a Group 7, (Grade 22 or 24) pending credentials. **Motion by Leonard, seconded by Thoman to approve the request. Motion carried.**

Statement of purpose for closed session by Chair Carter as follows: That purpose being considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility pursuant to Wis. Stats 19.85(1)(c). Discussion regarding step increase for the Pleasant View clerk/receptionist and committee intentions of compensation or performance of Human Resources Director upon hiring.

Motion by Francois, seconded by Everson to go into closed session.

Motion by Hanson, seconded by Roth to reconvene to open session for discussion and possible action on items discussed in closed session on Agenda Item #13.

Motion by Everson, seconded by Leonard to approve the request for Option 1 outlined in Agenda Item #13. Motion carried.

Motion by Everson, seconded by Thoman to approve the request for Option 2 outlined in Agenda Item #13. Motion carried.

The committee discussed Committee Orientation and HR Director's report, see Agenda Item #'s 16 and 17.

Motion by Francois, seconded by Thoman to adjourn. Motion carried.