

Green County Law Enforcement Committee
Meeting Minutes from April 13th, 2018

Members Present:

Richard Thoman-Chairperson

Calvin Wickline

Paul Beach

Non-members Present:

Dana Weber-Recording Secretary

Sheriff Mark Rohloff

Chief Deputy Thomas Moczynski

Emer. Mngt. Director-Tanna McKeon

1. Verified that door is unlocked.
2. Meeting called to order @ 9:35 a.m. by Chairman Richard Thoman.
3. Motion to approve minutes of the previous meeting by Calvin Wickline; 2nd by Paul Beach; Motion Carried.
4. **Review EMS updates;** Sheriff Rohloff advised that the EMS Association met yesterday and the committee went over the needs of a EMD-Emergency Medical Dispatch system for the dispatch center. Sheriff Rohloff advised that Human Resources has hired a company to do a job study and the department may need more personnel in dispatch with this new system. Sheriff Rohloff indicated that with the ambulance crew shortages and any unforeseen potential problems that the EMD should be helpful until the crew can arrive on scene. Sheriff Rohloff advised that he received a request from Star Ambulance to be on the agenda for the month of May with a request to receive a radio frequency to aid the public with ambulance services.
5. **Review Emergency Management updates;** Emergency Management Director Tanna McKeon gave the committee a Narrative of the Emergency Department's 1st half Fiscal Year Plan Development and Operations Report. EMG Director McKeon updated the committee on training and exercises that have taken place in March and April. EMG Director McKeon informed the committee that a Severe Weather Safety & Spotter Training will be held on April 30th.
6. **Discussion and possible action of Forfeited and Abandoned Property Ordinance #18-0501;** Sheriff Rohloff discussed the Ordinance and WI State Statute 66.019 reference the disposal of personal property. Paul Beach made a motion to approve the Forfeited and Abandoned Property Ordinance #18-0501 and forward to County Board for approval; 2nd by Calvin Wickline. Motion Carried
7. **Discussion and possible action of Penalties Relating to Highways Closed to Travel Ordinance #18-0502;** Sheriff Rohloff updated the committee on the Penalties Relating to Highways Closed to Travel and WI State Statute 84.02(4)(e). Sheriff Rohloff asked the committee to help set a forfeiture for the penalty for failure to obey signs from highways closed to travel. Paul Beach made a motion to set a forfeiture of \$100.00 plus costs for the violation relating to Highways Closed to Travel and forward to County Board for approval; 2nd by Calvin Wickline. Motion Carried.
8. **Review and updates on Radio System:** Chief Deputy Thomas Moczynski stated that the Radio Ad Hoc met at the end of February and they would like the report to be more clear and concise; therefore, the report is being reworked. The state is moving forward with the WISCOM state radio project and the Radio Ad Hoc committee will want to see how this will affect the county and there might be new technology coming. The committee will have a meeting soon.

9. Training Requests: Sheriff Rohloff requested approval for EMG Director Tanna McKeon attend a WEM Exercise and Training program in Stevens Point, WI with one overnight. Calvin Wickline made a motion to approve the training request; 2nd by Paul Beach. Motion carried

Sheriff Rohloff advised that the department is tentatively looking at sending a deputy to new detective training in Madison.

10. Review Jail Population and jail medical issues: Sheriff Rohloff discussed the state of the department. The jail housed an average of 49 inmates for March and the population today is at 43, with 55 being the highest. There are 3 inmates on the bracelet program.

Sheriff Rohloff indicated that one inmate was transferred to the hospital for falling and hitting their head. Sheriff Rohloff informed the committee that a cell extraction had to be done on another inmate who incurred minor injuries and was transferred to another county.

11. Review and approve Public Safety and Department updates; Sheriff Rohloff advised that he offered a conditional offer of employment to 2 new dispatchers with one starting on Monday and the department is waiting for the testing on the other one. Sheriff Rohloff stated that the department is doing backgrounds for a new deputy and is hoping to have back the results soon.

Sheriff Rohloff indicated that next week the Human Resource department will be meeting with him to go over current job descriptions and the county is hiring a company to do a wage study. Sheriff Rohloff advised the committee that the department will start training on the new computer Munis software that will interface with the department.

Sheriff Rohloff told the committee that the Breakfast on the Farm will be held at the Karlan Farm on County Highway C this year. The road will be one way for buses and other traffic, with signs being posted ahead of time.

12. Discussion and possible action on Military Surplus purchase agreement; Sheriff Rohloff indicated that he has had discussions with County Chair Art Carter and Corporation Counsel on the department acquiring a military vehicle. Sheriff Rohloff advised that the cost to ship the vehicle to the department is \$5075.00 and will be used for the tactical team. Sheriff Rohloff indicated that this vehicle will be an asset to the tactical team.

Calvin Wickline made a motion to approve the transportation cost of \$5075.00 for the military vehicle; 2nd by Paul Beach. Motion Carried.

13. Approve purchase of police vehicles through state bid; Sheriff Rohloff advised the committee that the department has received the state bid to purchase the five budgeted Ford Interceptors from Ewald with a quote of \$28,465.00, for a total of \$142,325.00.

Calvin Wickline made a motion to purchase the five Ford Interceptors from Ewald at the state bid of \$28,465.00 for each vehicle; 2nd by Paul Beach. Motion approved.

14. Review monthly Budget: Each committee member received a copy of the February budget and the department is currently on track. Monies that are being returned to the General budget from 2017 are basically due to department vacancies. The department had 3 retirements in 2017,

15. Audit bills: The Department Bills were reviewed and signed. A motion was made by Paul Beach and seconded by Calvin Wickline to approve the bills. Motion carried.

16. Next Meeting: Next meeting date is on Wednesday, May 9th, 2018, at 9:30 a.m. Calvin Wickline moved to adjourn and Paul Beach seconded. Motion carried. Meeting adjourned at 10:40 a.m. by Chairman Thoman.

Submitted by Dana Weber