

**PERSONNEL AND LABOR RELATIONS COMMITTEE**

**March 28, 2018**

**1st Floor Conference Room**

**7:00 p.m.**

**Members Present**

Art Carter  
Herb Hanson  
Betty Grotophorst  
Ray Francois  
Steve Stettler  
Richard Thoman  
Dennis Everson  
Steve Stettler

**Members Absent**

**Others Present**

Mike Doyle  
Clinton Langreck  
Brian Bucholtz  
Chris Narveson

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The meeting was called to order by Chair Carter.

**Motion by Grotophorst, seconded by Thoman to approve the February 28, 2018, minutes. Motion carried.**

The committee discussed the semi-skilled laborer position. **Motion by Francois, seconded by Thoman to approve hiring a semi-skilled laborer (mechanic) up to Step 8 on the Highway Schedule, Grade 74, as negotiated by the Green County Highway Commissioner through the recruiting process. Motion carried.**

The committee discussed the foreman II (shop supervisor) position. **Motion by Francois, seconded by Thoman to approve hiring a foreman II (shop supervisor) up to a Step 8 on the Highway Schedule, Grade 77, as negotiated by the Green County Highway Commissioner through the recruiting process. Motion carried.**

Statement of purpose for closed session by Chair Carter as follows: That purpose being considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility pursuant to Wis. Stats 19.85(1)(c). Discussion regarding step increase proposal for Confidential Administrative Assistant at the Highway Department to Step 7. **Motion by Francois, seconded by Stettler to go into closed session. Motion carried.**

**Motion by Thoman, seconded by Stettler to reconvene to open session for discussion and possible action on items discussed in closed session on Item No. 5. No action taken at this time on Item No. 5. Motion carried.**

The committee discussed the future compensation study comparable entities, position of pay plan and progression. **Motion by Hanson, seconded by Everson to enter into a professional service agreement between Green County and Carlson Dettmann Consulting LLC, with amendments. Motion carried.**

The committee discussed "Donation of Benefit Time for Serious Health Conditions" and Green County Employee Handbook Amendment. No action taken.

**Motion by Grotophorst, seconded by Thoman to approve the training and travel request submitted by HR Director Clinton Langreck. Motion carried.**

**Motion by Hanson, seconded by Thoman to pay the bill in the amount of \$204.00 - Murphy Desmond. Motion carried.**

**Motion by Hanson, seconded by Grotophorst to adjourn. Motion carried.**