

Green County Committee Meeting

Pleasant View Nursing Home
Oversight Committee Meeting Minutes
January 11, 2018

The meeting was called to order at 5:30 pm by Herb Hanson. Present were Herb Hanson, Dennis Everson, John Glynn, Gary Neuenschwander and Joan Rufenacht. Also present were Terry Snow and Cathy Putnam

Herb Hanson called for a review and approval of the December meeting minutes. Dennis Everson made a motion to approve the December committee meeting minutes. Gary Neuenschwander seconded the motion. The committee voted all in favor.

Operations Report presented by Terry Snow, Administrator:

1. Jeremy Broge, Environmental Services Supervisor, was introduced and provided highlights of his first month at Pleasant View. Those highlights included the new boiler, installation of a new cooler/freezer in the kitchen and issues related to water pressure required to activate the Sprinkler System.
2. Terry provided an update on admissions and discharges; increase in census. A summary of 2017 admissions and discharges will be presented at the February meeting.
3. The Green County HR Department and PV staff are working cooperatively in the area of recruitment and FMLA request.
4. Phase update was provided which includes (1) Asbestos study will begin on January 15, (2) RFP for construction will be posted on January 29 with bids due on February 19. (3) Funding options will be presented at the February committee meeting.
5. Rufer Refrigeration has begun the process of removal of the cooler/freezer. Installation of the new cooler/freezer will begin next week. Matt Porter, Food Service Supervisor and Jeremy Broge, Environmental Services Supervisor are working very closely together on the project.
6. The recruitment process for the maintenance position has resulted in four potential candidates for two positions. The hours of the maintenance department will run from 6:00am – 10:30pm. With three staff retiring two new staff members are being hired. Approval to hire at the step 8 has allowed PV to hire for this position.
7. WACH will holding the annual conference February 13 – 14 at the Best Western Premier Hotel in Madison. Committee members are invited to attend.

Financial Report:

- Cathy Putnam presented the November expense and revenue report.
- Dennis Everson made a motion to approve the December bills. The motion was seconded by Joan Rufenacht. The committee voted all in favor.

Joan Rufenacht made a motion to adjourn, seconded by John Glynn. The committee voted all in favor. The meeting was adjourned. The next meeting will be held on February 8, 2018.