

PROCEEDINGS OF THE GREEN COUNTY BOARD OF SUPERVISORS
Recessed Budget Session and Public Hearing
2011 Annual Meeting
November 8, 2011

Arthur Carter, Chair, called the meeting to order.

The Clerk read the roll with 27 present and 4 absent being Mandel, G. Davis, Stettler and Truttmann.

The Board recited the Pledge of Allegiance.

The Chair then made the announcement of the public hearing.

Motion by Disch, seconded by P. Davis to dissolve as a County Board and to convene as a Committee of the Whole with Chair Carter to conduct the public hearing. Motion carried by a unanimous voice vote.

Chair Carter then invited the public to speak; however, there was no public discussion on the proposed budget.

Motion by Disch, seconded by Dalton to dissolve as a Committee of the Whole and to reconvene as a County Board. Motion carried by a unanimous voice vote.

The 2012 Budget was then read by Finance and Accounting Vice Chair, Sue Disch and Finance Director Rhonda Hunter.

Chair Carter called for a five (5) minute recess at 7:55 p.m.

Budget session reconvened and called to order by Chair Carter at approximately 8:00 p.m.

RESOLUTION NO. 1

RESOLVED: That the sum of \$446,625.15, be and is hereby levied upon the taxable property of the several towns, villages, and cities in Green County in accordance with the instructions of the Finance Committee for the purpose of collecting the following: State Forestry Tax \$445,502.54; State Special Charges to Districts \$1,122.61; and County Charge backs to Districts \$0. Motion by Guth, seconded by T. Davis to adopt Resolution No. 1 of the 2012 Budget. Motion carried by a unanimous voice vote.

RESOLUTION NO. 2

RESOLVED: That the sum of \$4,194.00, be and is hereby levied upon the taxable property of the several towns, villages and cities in Green County (excepting that within the limits of the City of Monroe, the City of Brodhead, the Village of Browntown, the Village of Brooklyn, and the Village of New Glarus) for County Aid for construction of bridges. Motion by Wolter, seconded by Wickline to approve Resolution No. 2 of the 2012 Budget. Motion carried by a unanimous voice vote.

RESOLUTION NO. 3

RESOLVED: That the sum of \$423,240.00, be and is hereby levied upon the taxable property of the several towns, villages, and cities in Green County as designated by the Green County Library Board, in conjunction with the South Central Library System, pursuant to Green County Board action of August 9, 1977. Motion by Furgal, seconded by Guth to approve Resolution No. 3 of the 2012 Budget. Motion carried by a unanimous voice vote.

RESOLUTION NO. 4

RESOLVED: That the sum of \$1,800,000.00, which represents a portion of the amount received during 2011 in payment of Green County's ½% sales tax, be and is hereby designated for use in funding the 2012 Green County Budget. Said amount shall show in the budget document as a reduction from the Proposed Levy to arrive at the Net Levy. Motion by Dalton, seconded by Kuby to adopt Resolution No. 4 of the 2012 Budget. Motion carried by a unanimous voice vote.

RESOLUTION NO. 5

RESOLVED: That the sum of \$14,204,398.39, be and is hereby levied upon the taxable property of the several towns, villages and cities in Green County for all other purposes and expenses for the year 2012. Motion by Syse, seconded by Everson to approve Resolution No. 5 of the 2012 Budget. Motion carried by a majority voice vote, with two no votes being Fiduccia and Cryor Burgweger.

Motion by Dalton, seconded by Everson to approve the minutes of the October 18, 2011 meeting. Motion carried by a unanimous voice vote.

RESOLUTION 11-1-11

Resolution Cancelling and/or Reissuing Uncalled for Orders

WHEREAS, Section 59.64(4)(e) of the Wisconsin Statutes provides as follows:

(e) **UNCALLED FOR ORDERS: CANCELLATION; REISSUE.** The clerk shall prepare and present to the board, at each annual session, a descriptive list giving the amount, date and payee of all county orders which have remained in the clerk's office for 2 years uncalled for by the payee. The board shall cause the orders to be compared with the list, and when found or made correct, the list shall be entered at length on the journal of the board and filed in the office of the clerk; and all the orders shall be cancelled and destroyed. The person in whose favor the order was drawn, except those issued under sub (1)(d), may, upon application to the chairperson of the board and clerk, made within 6 years from the date of the order, have a new order issued for the amount of the original, without interest.

NOW, THEREFORE, BE IT RESOLVED by the Green County Board of Supervisors in legal session assembled, that the Board approve the recommendation of the County Treasurer and County Clerk for the cancellation and/or reissuing of the following:

UNCALLED FOR ORDERS FROM COUNTY TREASURER RECORDS

(Pursuant to 59.64(4)(e), Wis. Stats.)

Bills Payable

<u>Check Number</u>	<u>Name</u>	<u>Date</u>	<u>Amount</u>
50386	Kyle P Kelley	1/23/2009	\$ 21.00
50396	David G E Pope	1/23/2009	\$ 36.00
51308	Pawel&J Czajkowski	2/01/2009	\$ 3.53
53616	Natum T Bevins	5/12/2009	\$ 5.56
54458	Natalie J Lewellyn	6/10/2009	\$ 76.90
54856	Mark R Niswonger	6/11/2009	\$ 28.08
55342	State Bar of Wisconsin	7/09/2009	\$ 115.00
56125	Ricky A Wollin	8/04/2009	\$ 8.45
56127	Douglas & Kathryn Schuett	8/05/2009	\$ 2.74
56397	Natum T Bevins	8/12/2009	\$ 11.95
56684	Joseph T Youngblood	8/13/2009	\$ 9.00
57279	Joseph T Youngblood	9/10/2009	\$ 42.00
57943	Jeffrey & Jacklyn Wunder	9/22/2009	\$ 10.14
58723	Hunting Woodland Co, Inc	10/14/2009	\$ 109.40
58994	Krissy Wick	11/03/2009	\$ 185.26
59686	Kathleen Stefanel	11/12/2009	\$ 8.68
59881	Jerrold N Tangye	11/30/2009	\$ 36.00
5002	Illinois Department of Health Div of Vital Records	12/01/2009	<u>\$ 21.00</u> \$730.69

SIGNED: FINANCE AND ACCOUNTING COMMITTEE:

Harvey Mandel, Chair
Arthur Carter
Jerry Guth

Sue Disch, Vice-Chair
Dennis Everson

SIGNED:

Michael J. Doyle, Green County Clerk
Sherril Hawkins, Green County Treasurer

Motion by Guth, seconded by Hanson to approve Resolution 11-1-11. Motion carried by a unanimous voice vote.

RESOLUTION 11-2-11

Resolution Authorizing Human Services DOT Grant Application

WHEREAS, Section 85.21 of the Wisconsin Statutes authorizes the Wisconsin Department of Transportation to make grants to the counties of Wisconsin for the purpose of assisting them in providing specialized transportation services to the elderly and disabled; and

WHEREAS, each grant must be matched and with a local share of not less than 20 percent of each county's allocation; and

WHEREAS, Green County's allocation of state aids for 2012 is \$94,096.00 (Ninety-four thousand, ninety-six dollars), thus requiring a minimum local share of at least \$18,819.00 (Eighteen thousand, eight hundred nineteen dollars); and

WHEREAS, the County considers the provision of specialized transportation services would improve and promote the maintenance of human dignity and self-sufficiency of the elderly and disabled.

NOW, THEREFORE, BE IT RESOLVED, that the Green County Board of Supervisors, in legal session assembled, that the Board authorize the Green County Department of Human Services to prepare and submit to the Wisconsin Department of Transportation an application for assistance during 2012 under Section 85.21 of the Wisconsin Statutes, in conformance with the requirements issued by the Department and also authorize the obligation of at least \$18,819.00 (Eighteen thousand, eight hundred nineteen dollars) in county funds in order to provide the required local match; and

BE IT FURTHER RESOLVED, that the Green County Board of Supervisors authorizes the Chair and Director of Human Services to execute a state aid contract with the Wisconsin Department of Transportation under Section 85.21 of the Wisconsin Statutes on behalf of Green County, effective January 1, 2012.

SIGNED: THE HUMAN SERVICES BOARD

Mary Alice Hart, Chair
Tim Davis
Michael Furgal
Gayl Christensen
Sandy Horn
Herb Hanson, Vice-Chair
Jerry Guth
Russ Torkelson
Anita Huffman

Motion by Hart, seconded by Hanson to approve Resolution 11-2-11. Motion carried by a unanimous voice vote.

RESOLUTION 11-3-11

Resolution Requesting Exemption From State Mandate Relating To Provider Agency Audits

WHEREAS, Wisconsin Statute 66.0143 allows municipalities and counties to apply for state mandate waivers for a four year period; and

WHEREAS, Federal Circular OMB A-133 requires provider agencies that spend more than \$300,000 in federal funds in a year to have a compliance audit and state audit requirements set that threshold at \$25,000; and

WHEREAS, a recent review of provider agencies paid between \$25,000 and \$75,000 for the year 2011 indicates 11 required audits that averaged in cost from \$2,500 to \$3,500 each, and waiver of such requirements could save \$110,000 to \$154,000 in the four year exemption period, and this savings could benefit the citizens of Green County who are eligible for services.

NOW, THEREFORE, BE IT RESOLVED, by the Green County Board of Supervisors, in legal session assembled, that the Board follow the recommendation of the Human Services Board and hereby requests a waiver exemption for audit requirements for service providers as imposed in section 46.036(4)(c), Stats., to a threshold of \$75,000 to require audit.

SIGNED: THE GREEN COUNTY HUMAN SERVICES BOARD

Mary Alice Hart, Chair
Tim Davis
Michael Furgal
Gayl Christensen
Sandy Horn
Herb Hanson, Vice-Chair
Jerry Guth
Russ Torkelson
Anita Huffman

Motion by Hart, seconded by Torkelson to approve Resolution 11-3-11. Motion carried by a unanimous voice vote.

RESOLUTION 11-4-11

Resolution Establishing Sheriff's Department Civil Process Fees

WHEREAS, §814.70, Wis. Stats. Requires the Sheriff to collect fees for certain services as set out in the statute; and

WHEREAS, §814.705(1)(a), Wis. Stats., authorizes the County Board to establish fees at a higher fee for collection by the Sheriff; and

WHEREAS, the Law Enforcement and Public Safety Committee recommends the Sheriff increase the civil process fees due to the fact that costs have risen since the fees were last updated in 2001, and the costs recommended below are comparable to other Sheriff's Office civil process fees in the State of Wisconsin.

NOW, THEREFORE, BE IT RESOLVED by the Green County Board of Supervisors, in legal session assembled, that the following fee schedule be established effective January 1, 2012:

1. A nonrefundable, prepaid \$75 (including mileage and postage) for up to three attempts,
2. A nonrefundable, prepaid \$37.50 (including mileage and postage) for a second defendant at the same address,
3. Government agencies are excluded from the prepayment requirement,
4. A nonrefundable, prepaid \$150 for Sheriff's Sales posting fees and no charge for Sheriff's Sales,
5. After deputies spend two hours at a forced eviction, additional hours will be charged at \$75 per hour.

SIGNED: LAW ENFORCEMENT AND PUBLIC SAFETY COMMITTEE:

Dennis Dalton, Chair
Gary Davis
Richard Thoman
Calvin Wickline, Vice-Chair
Sherri Fidducia

Motion by Dalton, seconded by Thoman to approve Resolution 11-4-11. Motion carried by a unanimous voice vote.

ORDINANCE 11-1101

Miscellaneous Modifications

WHEREAS, the Personnel and Labor Relations Committee has general supervision over personnel policies of the County; and

WHEREAS, after review of the Green County Code, the Personnel and Labor Relations Committee has indicated that the Green County Code is in need of updating; and

NOW, THEREFORE, BE IT ORDAINED by the Green County Board of Supervisors, in legal session assembled, that the following additions, deletions and corrections be made to the Green County Code.

1-6-3: JUVENILE INTAKE WORKER

In accordance with §48.06(2) and §48.067(1), Wis. Stats., there is created the position of Juvenile Intake Worker, which position shall be under the administrative control and supervision of the Circuit Court Green County Department of Human Services. ~~In order to provide twenty four (24) hour a day, seven (7) day a week intake services, there is also authorized the position of substitute Juvenile Intake Worker, a compensation for which shall be established on a purchased service basis at an hourly rate as from time to time determined by the Personnel and Labor Relations Committee, with the stipulation that no County fringe benefits are included. (R4-6-80, 4-15-80)~~

1-6-8: HIGHWAY COMMISSIONER

~~The Green County Highway Commissioner shall be elected as set forth in §83.01, Wis. Stats., and he/she shall have the duties, responsibilities, and authority set forth in said Statute. (1982 Code) The office of the Green County Highway Commissioner shall be filled upon the nomination and election of a person to that position by the County Board. Each County Highway Commissioner so elected shall serve a 2-year term of office, subject to the satisfactory completion of a 6-month probationary period during his or her initial term of office.~~

1-7-1: COMMITTEE STRUCTURE

E. ~~The Chairperson of the Board shall appoint all Committees of the Board except for the Highway Committee and the Personnel and Labor Relations Committee. The Chairperson may call on the Committee of Committees for their recommendations in the selection of the Committees. Any midterm vacancies occurring on Committees or Boards shall be filled by appointment of the County Board Chairperson within sixty (60) days of the vacancy occurring. (Ord. 84-0430, 4-18-84)~~

1-7-28: LOCAL EMERGENCY PLANNING COMMITTEE¹

¹~~Powers and duties established under 42 USC 11050 and WSA §59.54(8), §166.20323.60 and §166.24323.61.~~

1-9-5: PERFORMANCE ON THE JOB

C. If corrective action is taken, a written notice must be given to the employee. The statement must include the following:

1. The specific reason or reasons for the corrective action taken;
2. The corrective action to be imposed (reprimand, suspension or discharge);
3. The effective date(s) and length of the corrective action;
4. ~~The right of the employee to file a written appeal with the Green County Personnel and Labor Relations Committee within ten (10) working days of the employee's receipt of said written notice. The written appeal should be filed with the Green County Clerk who shall notify the Chairperson of the Personnel and Labor Relations Committee. The Committee shall then meet within ten (10) working days of receiving the written appeal to consider the matter. Such hearings shall be in closed session, unless otherwise requested by the employee who files the appeal. At any such hearing, the employee shall have the right to be represented by counsel of his or her choice, the right to confront and cross-examine adverse witnesses, and the right to present his or her own testimony and/or witnesses. Following the hearing, the Committee shall deliberate in closed session and thereafter inform the employee of its decision, in writing, within a reasonable time following the hearing. The Personnel and Labor Relations Committee shall create and maintain an employee Grievance Policy and Procedure that shall provide employees the opportunity to grieve suspensions and terminations. A copy of this document shall be available on the County's internet website.~~

1-9-25: COURTHOUSE OFFICE HOURS

Courthouse office hours are hereby established as 8:00 A.M. to 4:30 P.M., except Saturdays, Sundays and certain holidays; and the offices of Circuit Court Judge and ~~Probate Registrar, Register in Probate and Juvenile Intake~~ may close one hour per day for lunch as may be determined by the Judge. (Ord. 03-0801, 8-12-2003)

1-13-1: POLICY AND PURPOSE

A. To insure that the County of Green will be prepared to cope with emergencies resulting from enemy action and with emergencies resulting from man-made and natural disasters, an Emergency Management Organization is created to carry out the purposes set out in Chapter ~~466323~~, Wisconsin

Statutes.

1-13-3: COUNTY EMERGENCY MANAGEMENT DIRECTOR

A. Joint Director: There is hereby created the office of County-Municipal Emergency Management Director. The Green County Sheriff is delegated supervisory responsibility over emergency management functions within the County. The Sheriff shall appoint the Emergency Management Director, which appointment shall be confirmed by the County Board of Supervisors. The Director shall serve at the pleasure of the Sheriff, and shall also be subject to the control and under the direction of the Law Enforcement and Public Safety Committee. He/she shall be a regular full-time employee of the Sheriff's Department. The County Emergency Management Director shall also hold the office of Emergency Management Director of such municipalities of Green County as may hereafter enact an ordinance parallel to these provisions. In addition to his/her duties as County Emergency Management Director, he/she shall have the additional duties and responsibilities of a Municipal Emergency Management Director as provided for in Chapter ~~466~~323 of the Wisconsin Statutes.

2-1-5: JUVENILE INTAKE WORKER

The Green County Board of Supervisors hereby authorizes the ~~Circuit Court for Green County~~ Department of Human Services to provide intake services required by §48.067, Wis. Stats. (R11-6-8)

SIGNED: PERSONNEL AND LABOR RELATIONS COMMITTEE

Arthur Carter, Chair	Harvey Mandel, Vice-Chair
Dennis Dalton	Pat Davis
Ray Francois	Herb Hanson
Mary Alice Hart	

Motion by Furgal, seconded by Everson to approve Ordinance 11-1101. Motion by P. Davis, seconded by Hart to approve the ordinance as amended by the Personnel and Labor Relations Committee. Motion to accept amended ordinance carried by a unanimous voice vote. Motion to approve ordiannce carried by a unanimous voice vote.

Motion by Furgal, seconded by Disch to approve the following appointment: Pat Davis to the Revolving Loan Review Committee. Motion carried by a unanimous voice vote.

There were no out-of-state travel requests for the board's consideration.

Motion by Disch, seconded by Guth to adjourn. Motion carried.

STATE OF WISCONSIN)
)SS
 COUNTY OF GREEN)

I, Michael J. Doyle, County Clerk, in and for said County, do hereby certify that the above and foregoing is a true and correct copy of the proceedings of the County Board of Supervisors of Green County, Wisconsin, on their meeting of November 8, 2011, A.D.

Michael J. Doyle
Green County Clerk