

GREEN COUNTY COMMITTEE MEETING NOTICE

COMMITTEE: PERSONNEL AND LABOR RELATIONS COMMITTEE

DATE: Wednesday, November 27, 2019

TIME: 7:00 p.m.

**LOCATION: Green County Courthouse
1st Floor Conference Room**

AMENDED AGENDA

1. Call to order by Chair Carter
2. Approve minutes of the October 30, 2019, meeting
3. Discussion and possible action regarding workforce authorization for District Attorney's office - authorizing a .4 FTE to make new assistant district attorney position full-time
4. Discussion and possible action regarding reclassification for Sheriff's Office - lieutenant positions
5. Discussion and possible action regarding restructuring of Human Services Children Youth and Families division - creation of: a CYF Human Services Assistant position, a CYF Manager position, an additional CYF Supervisor position and the elimination of a CYF Coordinator position
6. Discussion and possible action regarding recruitment and overlap of Highway Office Manager
7. *** Discussion and possible action regarding Highway's hours of operation*
8. Statement of purpose for closed session by the chair as follows: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility pursuant to Wis. Stats. 19.85(1)(c) - Highway department promotions for laborers and semi-skilled laborers
9. Motion to enter into closed session. Roll call vote required unless unanimous
10. Motion to reconvene to open session for discussion and possible action on items discussed in closed session
11. Discussion and possible action regarding Highway Commissioner authority to recruit up to a Step 4 on wage schedules for recruitment
12. Discussion and possible action regarding 1 percent cost of living increase for 2020
13. Discussion and possible action regarding transitioning current Transamerica Life Insurance benefit to home billing

14. Discussion and possible action regarding compensation and reclassification policy and procedure
15. HR Director's report
16. Discussion and distribution of current overtime usage
17. Exit reviews
18. Resolutions
 - a. Creation of .4 FTE Assistant District Attorney
 - b. Creation of CYF Manager position
 - c. Creation of CYF Supervisor position
 - d. Creation of CYF Human Services Assistant position
 - e. Elimination of CYF Coordinator position
 - f. 1 percent cost of living increase for 2020
19. Travel requests
20. Approve bills
21. Adjourn

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the Green County Clerk's Office at (608) 328-9430.