

## **GREEN COUNTY COMMITTEE MEETING NOTICE**

**COMMITTEE: PERSONNEL AND LABOR RELATIONS COMMITTEE**

**DATE: Wednesday, May 23, 2018**

**TIME: 7:00 p.m.**

**LOCATION: 1st Floor Conference Room  
Green County Courthouse**

### **AMENDED AGENDA**

1. Call to order by County Clerk Mike Doyle
2. Election of Chair and Vice-chair
3. Approve minutes of the March 28 and May 8, 2018, meetings
4. Discussion and possible action regarding shared position in the Zoning and Treasurer's offices
5. Discussion and possible action regarding general hiring and terminating practices
6. Discussion and possible action regarding recruitment of a shop mechanic at skilled labor level (Grade 75, up to Step 5) at the Highway department
7. Discussion and possible action regarding addition of two social/case workers (regular full-time) for the Children's Long-Term Support division at the Human Services department
8. Discussion and possible action regarding addition of a Children's Long-Term Support supervisor (regular part-time) at the Human Services department
9. Discussion and possible action regarding additional hours allocated (25 to 40) to the social/case worker for the Aging & Disability Resources division at the Human Services department
10. Discussion and possible action regarding additional hours allocated (20 to 40) to the Comprehensive Community Services secretary at the Human Services department
11. Discussion and possible action regarding Human Services utilizing a current regular part-time employee to fill a limited part-time position at the Human Services department
12. Discussion and possible action regarding recruitment of a supervisor at the Aging & Disability Resources division at Group 7 (Grade 22 or 24) pending credentials

13. Statement of purpose for closed session by the chair as follows:  
That purpose being considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility pursuant to Wis. Stats 19.85(1)(c). Discussion regarding step increase for the Pleasant View clerk/receptionist and committee intentions of compensation or performance of Human Resources Director upon hiring
14. Motion to enter into closed session. Roll call vote required unless unanimous
15. Motion to reconvene to open session for discussion and possible action on items discussed in closed session and possible action regarding Agenda Item #13
16. Committee orientation
17. HR Director's report
  - a. Human Resources projects and policy initiatives
  - b. Wage study
- \*\*\*18. Discussion and possible action regarding vacation payout in the DA's office
19. Discussion and distribution of current overtime usage
20. Exit reviews
21. Resolutions
22. Travel requests
23. Approve bills
24. Adjourn

**PLEASE NOTE:** Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the Green County Clerk's Office at (608) 328-9430.