

**REQUEST FOR CHILD LABOR PERMIT**  
**MINORS 12 - 15 YEARS OF AGE**

**BUSINESS NAME** \_\_\_\_\_  
**Address** \_\_\_\_\_  
**City, State, Zip** \_\_\_\_\_  
**Business Phone Number** \_\_\_\_\_

**MINOR'S NAME** \_\_\_\_\_  
**Address** \_\_\_\_\_  
**City, State, Zip** \_\_\_\_\_

**ATTENDING SCHOOL** \_\_\_\_\_  
**Address** \_\_\_\_\_  
**Ctiy, State, Zip** \_\_\_\_\_

What is the employer's business \_\_\_\_\_

Type of work minor will be performing (i.e. cashier, telemarketer, activities aide, etc.)

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**Department of Industry, Labor and Human Relations' requirements will not allow a work permit to be issued without one of the following forms of identification:**

One from COLUMN A **and** one from COLUMN B

**COLUMN A**

**WISCONSIN** Driver's Permit  
Picture ID from **STATE OF WISCONSIN**  
Birth or Baptismal Certificate  
**SCHOOL ID NOT ACCEPTED**

**COLUMN B**

Social Security Card  
Receipt from Social Security office

**OUT-OF-STATE residents must bring Birth or Baptismal Certificates**

The employee has been informed that he/she must present this form, fully completed, to the permit office along with proof of age and pay a **\$10.00** fee on or before the first day of employment, and that he/she will be reimbursed for the \$10.00 fee on or at the time the first paycheck is issued.

County Clerk's Office  
1016 16th Avenue  
Monroe, WI 53566  
(608) 328-9430

\_\_\_\_\_  
Signature of **EMPLOYER**

**Open Monday - Friday**  
**8:00 a.m. - 4:15 p.m.**

\_\_\_\_\_  
Signature of **PARENT**