



GREEN COUNTY ZONING AND LAND USE

Green County Courthouse, 1016 16th Ave., Monroe, WI 53566
Phone: (608) 328-9423
Email: greenzone@greencountywi.org

Adam M. Wiegel, Zoning Administrator
Connie L. Thorson, Asst. Administrator
Sara J. Patterson, Zoning Technician
Marcia L. Blumer, Secretary

STEPS FOR OBTAINING PERMITS

Prepare and gather the following

1. DRIVEWAY APPROVAL

Towns may require issuance of a driveway permit. Contact your town chairman.

In addition, if the driveway access is off a state or county highway, you may also need to contact:

State Trunk Highway is governed by Wisconsin Dept of Transportation:

Contact: (608)246-5334 for permit information

County Trunk Highway is governed by Green County Highway Dept:

(608) 328-9411 for permit information

2. SANITARY PERMIT-SEWER SYSTEM (Required by state law to be issued prior to zoning permit)

- a. Soil tests must be done by a licensed Certified Soil Tester & submitted to Zoning Dept.
- b. Design done by a plumber or designer (State approval is required on some system types.) **If sewer is for industrial (non-human) waste, DNR approval is required on the plan.**
- c. Application and design submitted to Green County Zoning Department by plumber
- d. Permit issued by Green County Zoning Department to plumber

3. COUNTY ZONING PERMIT

- a. Please gather the following
 - i. A plan or sketch showing lot location & size, building use, location & size. Measure & indicate distances to road, lot lines, sewer system, existing buildings, etc.
 - ii. A copy of Certified Survey Map if available, or a legal description of your property.
 - iii. Blueprints of your building project, if available (we do not need to keep a set here).
 - iv. Your tax parcel number (shown on a tax bill)
- b. Call Green County Zoning Dept for an appointment to obtain a permit: (608)-328-9423
- c. After review for compliance, a permit is issued by Green County Zoning Department
- d. Preliminary fire number will be assigned, subject to field review for accuracy

4. UDC BUILDING PERMIT/TOWN BUILDING PERMIT

A Statistical UDC Building Permit is required for all new residences and some towns require issuance of a town building permit. These permits are obtained after issuance of the county zoning permit. Contact your town chairman for information.