



GREEN COUNTY SHERIFF'S OFFICE

2827 6th Street, PO Box 473

Monroe, WI 53566

Phone: (608) 328-9400

Website: www.greensheriff.com

Sheriff Jeffrey Skatrud

Chief Deputy Tom Moczynski

SUBJECT: Job Posting – Male Jailer Vacancy

DATE: October 1, 2020

CLASSIFICATION: WPPA Union Full-Time Male Jail position: Starting pay: \$20.46 (2019 Contract).

DESCRIPTION: Duties include maintaining security and discipline in the jail, intervening to stop disturbances, conducting searches and inspections, surveillance of all inmates, taking custody of and releasing inmates, and preparing reports and other paperwork. Weekends, holidays and rotating shifts are required.

QUALIFICATIONS AND EXPERIENCE: Mandatory requirements include – At least 20 years of age, U.S. citizen, no felony or domestic abuse related crime convictions, high school diploma or equivalent. Once hired, must be capable of completing LESB jailer certification and maintain appropriate 24-hour recertification requirements. Must be self-motivated and have the ability to work independently of others. Must possess basic computer literacy, good written and verbal communication skills, and public relations skills.

A complete job description is available on the Green County Sheriff's website (www.greensheriff.com).

Successful applicants will be required to complete a written test and an oral exam and/or interviews, background investigation and medical examination. These requirements may be waived if currently employed and performing the described related duties.

APPLY: By Friday, October 23, 2020, at 4:00 p.m. with a DJLE-330 application and a Green County Application for Employment, both are available online at the Green County Sheriff's website. Submit to Lindsay Dodge at dodgel@greensheriff.com.

If you require any assistance or accommodations, please contact the Green County Sheriff. An equal opportunity employer, the County of Green will not discriminate on the basis of handicapped status in admissions or access to or treatment of employment or in its programs, services or activities. Green County requires a drug screening as part of its employment process. Upon hiring, a physical exam is required.