

# GREEN COUNTY HUMAN SERVICES

## POSITION OPENING

**Human Services Assistant I/II** --- Youth Justice Innovation Truancy Grant position available full-time in the Children, Youth & Families Unit (CYF) to provide, upon request and under the direction of the Supervisor, Truancy Coordinator and Case Workers, direct services to children and families involved with the CYF unit's Truancy program . Duties include but are not limited to supervised visitation, transportation, home visits, parent education and support, school liaison work, support to CYF caseworkers, and other tasks as directed by the CYF Supervisor. Also requires accurate record keeping and case documentation, filing and other duties and paperwork as assigned.

***Qualifications:*** Qualifications include an Associate's degree in Human Services or closely related field and at least one year of direct service experience with the target population (HSA II requires at least two years of closely related experience). An equivalent combination of education and clearly documented training or experience that provides the required knowledge, skills and abilities may be considered.

***Classification:*** HSA I 58 (\$16.15/hr)  
HSA II 59 (\$16.78/hr)

This position is currently funded through December 31, 2019 and is dependent upon continuing grant dollars.

Reply to Dee Jaye Miles, CYF Supervisor, N3152 SR 81, Monroe, WI 53566 or [djmiles2@gchsd.org](mailto:djmiles2@gchsd.org).

Open until filled.

*An equal opportunity employer, the County of Green will not discriminate on the basis of disability status or limited English proficiency in admission or access to or treatment of employment or in its programs, services or activities. Qualified minorities and persons with disabilities are encouraged to apply. Green County requires a drug screening as part of its employment process. Upon hiring, a physical exam is required.*

March 26, 2019